

candidates taking different elective modules with effect from the 2015 HKDSE Examination (for S6 students in 2014/15), with no change in the curriculum coverage, mode of assessment or question-setting of the papers;

- Closely monitoring and reviewing the existing curriculum and assessment framework of the trimmed BAFS curriculum (first examination to be conducted in 2016) and the implementation of separate grading and reporting of the subject results; in parallel, starting the ground work for developing the separate subject(s); and
- The ultimate way forward will be subject to thorough discussion and consultation by the end of 2016, while holding steadfast to the ultimate goals of the senior secondary curriculum under the NAS.

Details

4. In exercise of its advisory role in curriculum and assessment development, the CDC has endorsed the setting up of an Ad Hoc Committee named the **Advisory Committee on "Business-related Learning" in Technology Education KLA at Senior Secondary Level**. Through engaging a well-balanced representation from relevant experts and stakeholders including front-line education practitioners and academics, the Committee aims to foster professional and informed discussions in making advice, for the CDC's consideration, on the initial follow-up ground work of the first-batch of the medium-term review recommendations on the BAFS curriculum and assessment which is in line with the ultimate goals of the senior secondary curriculum under the NAS.

5. We would like to enlist the assistance and support of front-line education practitioners by an open recruitment. In this connection, you are cordially invited to nominate teachers for the **Advisory Committee on "Business-related Learning" in Technology Education KLA at Senior Secondary Level**. Please circulate this circular memorandum to all your teachers and encourage them to render their contribution pertaining to the development of a quality school curriculum and assessment, if interested.

6. The term of office for teacher members will be effective from February 2015 and last till the completion of the assigned tasks; by then the Committee will be dissolved. All teacher nominations will be processed through a selection mechanism taking into account the following aspects:

- Additional relevant academic/professional qualifications attained;
- Cross-level teaching experience in relation to business-related subjects;

- Relevant responsibilities/posts held in school (e.g. Prefect of Studies, KLA Curriculum Leader, Panel Chairperson, Convener, Subject Coordinator, etc.);
- Other experience in curriculum development or related work (e.g. Subject Committee member of the HKEAA);
- Participation in related researches / projects / school-based curriculum development; and
- Recommendation from the school head and *if any*, a referee.

7. Should you like to make any nomination, please complete the nomination form attached in Appendix (nomination form in Word format can also be downloaded from the CDC website: <http://cd1.edb.hkedcity.net/cd/cdc/en/>), and return it to the CDC Secretariat on or before **16 January 2015**. Please also be informed that for fairness sake, the deadline will be strictly observed and no late submission will be processed.

Enquiry

8. For further enquiries, please contact Ms Grace CHAN of the Technology Education Section, CDI on 3698 3123 or Mr Tommy LEUNG of the CDC Secretariat on 2892 5895.

Stephen Y W YIP
for Secretary for Education

Notes on Nomination

Before making the nomination, school heads are requested to note the following:

1. A separate nomination form should be used for each teacher nominated. Please make copies of the nomination form should the need arise.
2. The consent of the teacher(s) concerned should be sought before sending in your nomination.
3. Meetings for the Advisory Committee may be held during normal school hours.
4. The term of office for each member will be effective from February 2015 and last till the completion of the assigned tasks. Under normal circumstances, nominees not appointed in the first instance will be reserved and may be appointed within the served period, depending on the vacancy arising.
5. There are 3 Sections in the nomination form. Heads of schools are required to fill in Section A of the nomination form and return it together with the nominee's particulars (Section B) to the CDC Secretariat. Section C (optional) is to be completed and sent by the referee of the nominee, if any, to the CDC Secretariat direct.
6. Completed nomination forms should be returned to the CDC Secretariat at the address below. The forms will be processed only if they are received on or before **16 January 2015** (date as shown on stamp chop).

Please use the following labels for returning the form and the recommendations.



<p>The CDC Secretariat (Attn: Executive Officer (C&S)) Rm 1302, 13/F, Wu Chung House 213 Queen's Road East Wan Chai Hong Kong</p>	<p>The CDC Secretariat (Attn: Executive Officer (C&S)) Rm 1302, 13/F, Wu Chung House 213 Queen's Road East Wan Chai Hong Kong</p>
---	---

Personal Information Collection Statement

1. The Education Bureau will use the personal data provided in this form for processing matters relating to the nominations of teacher members for the **Advisory Committee on "Business-related Learning" in Technology Education KLA at Senior Secondary Level** of the Curriculum Development Council (CDC).
2. The provision of personal data by means of this form is *obligatory*. Failure to provide these data may affect the processing and outcome of your nomination.
3. Teacher(s) nominated has/have a right to request access to and correction of the personal data as provided for the Personal Data (Privacy Ordinance). Enquiries concerning the personal data collected by means of this form, including making access to and correction of personal data, should be addressed to:

Council and Secondary Section
Curriculum Development Institute
Education Bureau
13/F, Wu Chung House
213 Queen's Road East
Wan Chai
Hong Kong
(Attn: Executive Officer (Council & Secondary))

(RESTRICTED)

Nomination of Teacher Members 2015

Section A (To be completed by **Head of School**)

Name of Teacher: _____ **Present Post:** _____
(in English) (in Chinese) (e.g. AM, GM...)

In nominating the above-named teacher to serve on the **Advisory Committee on "Business-related Learning" in Technology Education KLA at Senior Secondary Level** of the Curriculum Development Council, I certify that, to the best of my knowledge, the information supplied is correct. I understand that Committee meetings may be held during normal school hours, and I agree to release him/her as far as possible to attend these meetings.

Recommendation:

School Chop

Signature of Principal: _____

Name in Block Letters: (English) Dr/Mr/Mrs/Miss/Ms* _____

(Chinese) _____

Date: _____

(Please forward the completed form of this section together with Section B to the following address: **The Secretariat, Curriculum Development Council, Room 1302, Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong.**)

*Delete whichever inappropriate.

Section A

(RESTRICTED)

Nomination of Teacher Members 2015

Section B

(To be completed by the **Teacher Nominated**)
(Please attach separate sheet if space provided is insufficient)

Committee to serve on: **Advisory Committee on "Business-related Learning" in Technology Education
KLA at Senior Secondary Level**

1. Personal Particulars:

Name: (Surname first, in BLOCK LETTERS)

Dr/Mr/Mrs/Miss/Ms*

_____ (English)

_____ (Chinese)

School Name:

_____ (English)

_____ AM/PM/WD*

_____ (Chinese)

School Address:

_____ (English)

_____ (Chinese)

School Tel No.: _____

School Fax No. _____

Personal Contact:

School Tel No.: _____

School Fax No. _____

Email Address: _____

2. Academic/Professional qualifications obtained:

University/College	Qualification/Title	Year Obtained	Major Subject	Other Subject

*Delete whichever inappropriate

(RESTRICTED)

Nomination of Teacher Members 2015

3. Full-time teaching experience and responsibilities in school for the last 10 years:

School Year	Name of School	Subjects & Levels Taught	Major Responsibilities / Posts Held in School

4. Other curriculum development experience for the last 10 years: (e.g. CDC work, HKEAA work, teacher training, production of learning & teaching materials, professional association experience etc.)

Date	Brief Description of Work Nature

5. Research/Publications/School-based Curriculum Development involved: (e.g. seed project coordinator, action researches etc.)

Date	Title / Description

(Please forward the completed form of this section together with **Section A** to the following address: **The CDC Secretariat, Room 1302, Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong.**)

Section B

(RESTRICTED)

Nomination of Teacher Members 2015

Section C (Optional)

(To be completed by Referee, if any)

Name of Teacher Nominated: _____

Committee to serve on: **Advisory Committee on "Business-related Learning" in Technology Education
KLA at Senior Secondary Level**

Name of Referee: _____
(English) (Chinese)

Name of Institute/Organisation: _____

Department: _____ Post: _____

Correspondence Address: _____

Contact Tel. No.: _____

Relationship with Nominee: _____

Recommendation:

Signature: _____ Date: _____

(Please forward the completed form of this section on or before 16 January 2015 to the following address: **The CDC Secretariat, Room 1302, Wu Chung House, 213 Queen's Road East, Wanchai, Hong Kong.**)