

Education Bureau Circular Memorandum No. EDBCM 24/2016

From : Secretary for Education

To Heads of Secondary Schools,
Primary Schools, Special Schools
and Kindergartens

Ref. : EDB/QEF/55/6

Date : 18 March 2016

Quality Education Fund Priority Themes for 2016/17 and Invitation for Applications

Summary

The purpose of this circular memorandum is to inform secondary schools, primary schools, special schools and kindergartens that the Quality Education Fund (QEF) will launch the priority themes for 2016/17. Heads and teachers are invited to attend the briefing sessions on the priority themes and application procedures to be held in April 2016.

Background

2. The QEF has been supporting the development of quality education in Hong Kong since its establishment in 1998. It aims to support innovations, enrich students' learning experiences and encourage school-based initiatives.

3. To continue to support education reform and the direction of education policies set forth in the Policy Address 2016, eleven priority themes for 2016/17 will be launched for 2016/17 to enhance the quality of school education. A list of the eleven priority themes is at **Annex I**. For details of the themes and application procedures, applicants may refer to the Guide to Applicants to be posted on the QEF website (<http://qef.org.hk>) on 24 March 2016.

4. Schools are welcome to propose theme-based projects (up to 3) with grant sought exceeding \$150,000 under any priority theme that serve to supplement and/or complement the existing practices with a view to facilitating the development of schools to address the needs specific to their own contexts. The QEF also welcomes projects that cut across themes for better cross-disciplinary understanding and coherence.

5. The QEF continues to provide additional quota (up to 2) for applications with grant sought not exceeding \$150,000 using simplified application procedures. Schools are also welcome to apply for fund to conduct such projects of any theme in different contexts which best suit the immediate needs of their target beneficiaries.

Briefing sessions

6. To familiarise schools with the priority themes for 2016/17 and application procedures, briefing sessions will be organised on 5 April 2016 (Tuesday) for kindergartens, on 19 April 2016 (Tuesday) for secondary schools and special schools, and on 21 April 2016 (Thursday) for primary schools and special schools. School heads are cordially invited to attend and/or nominate representatives to attend any of the briefing session where appropriate. Please refer to **Annex II** for details and return the reply slip at **Annex III** for enrolment.

7. In the event of public announcement by the Secretary for Education that all schools are to be closed as a result of adverse weather conditions (e.g. tropical cyclone or rainstorm), the briefing session will be cancelled.

Enquiry

8. For enquiries, please contact the QEF Secretariat at 2921 8833.

Ms Jenny CHAN
for Secretary for Education

c.c. Heads of Sections - for information

Priority Themes for 2016/17

Learning and Teaching

- (1) Catering for Learners' Diversity
- (2) Effective Learning and Teaching of Languages
- (3) Enhancing Learning & Teaching, and Assessment Literacy with a view to Enhancing Student Learning Outcomes in Primary General Studies, Key Learning Areas/Subject Curricula and Liberal Studies
- (4) Using e-learning (IT) for Effective Learning
- (5) Values Education
- (6) Creative Arts and Culture Education

Support for Students and School Ethos

- (7) Healthy Lifestyle and Positive Development of Students
- (8) Support for Students with Diverse Needs
- (9) Promoting Whole Child Development in Kindergarten Education

Management and Organisation

- (10) Supporting Effective School Management and Leadership
- (11) Teacher Development and Wellness for Promoting Schools as Learning Organisations

**Quality Education Fund
Priority Themes for 2016/17 and Invitation for Applications**

Date : 5 April 2016 (Tuesday)

Time : 9:30 am to 12:30 pm

Venue: Room WB, 4/F, West Block,
EDB Kowloon Tong Education Services Centre,
19 Suffolk Road, Kowloon Tong

Target Group: Kindergartens and Organisations related to Kindergarten Education

Programme:

9:30 – 9:45 am	Welcome Speech	Dr Catherine K K Chan Deputy Secretary for Education
9:45 – 10:00 am	Education Landscape of Hong Kong and Tips on Application	
10:00 – 10:30 am	Introduction of Priority Themes <ul style="list-style-type: none"> • Promoting Whole Child Development in Kindergarten Education • Other themes 	QEF Secretariat
10:30 – 10:45 am	Introduction of QEF Application and Assessment	QEF Secretariat
10:45 – 11:10 am	Sharing by Successful QEF Applicant Project title: Kids moral education for a better future (2013/0682)	Ms Chan Siu Ki Sacred Heart Canossian Kindergarten
11:10 – 11:25 am	Q & A Session	QEF Secretariat
11:25 – 11:35 am	Break	
11:35am – 12:30 pm	Proposal Writing Workshop	QEF Secretariat

Remarks: Due to limited seating capacity, we would only be able to accommodate at most three representatives from each kindergarten on a first-come-first-served basis.

Please confirm your attendance by completing the attached reply slip and returning it by fax (2186 8183) to the QEF Secretariat on or before **29 March 2016 (Tuesday)**. The representative(s) is/are required to produce the completed reply slip for admission.

Quality Education Fund
Priority Themes for 2016/17 and Invitation for Applications

Date: 19 April 2016 (Tuesday)
 Time: 9:30 am to 12:30 pm
 Venue: Room WB, 4/F, West Block,
 EDB Kowloon Tong Education Services Centre,
 19 Suffolk Road, Kowloon Tong
 Target Group: Secondary Schools and Special Schools

Programme

9:30 – 10:00 am	Education Landscape of Hong Kong and Tips on Application	Dr Catherine K K CHAN Deputy Secretary for Education
10:00 – 11:00 am	<p>Introduction of Priority Themes (By Groups)</p> <p><u>Group 1: Learning and Teaching</u> (Room WB - Lecture Theatre)</p> <ul style="list-style-type: none"> • Catering for Learners' Diversity • Effective Learning and Teaching of Languages • Enhancing Learning & Teaching, and Assessment Literacy with a view to Enhancing Student Learning Outcomes in Primary General Studies, Key Learning Areas/Subject Curricula and Liberal Studies • Using e-Learning (IT) for Effective Learning • Values Education • Creative Arts and Culture Education <p><u>Group 2: Support for Students and School Ethos</u> (Room WP01)</p> <ul style="list-style-type: none"> • Healthy Lifestyle and Positive Development of Students • Support for Students with Diverse Needs • Promoting Whole Child Development in Kindergarten Education <p><u>Group 3: Management and Organisation</u> (Room W301)</p> <ul style="list-style-type: none"> • Supporting Effective School Management and Leadership • Teacher Development and Wellness for Promoting Schools as Learning Organisations 	<p>QEF Secretariat</p> <p>Curriculum Development Institute, Education Bureau</p> <p>Information Technology in Education Section, Education Bureau</p> <p>School Leadership and Professional Development Section, Education Bureau</p>
11:00 – 11:20 am	Introduction of QEF Application and Assessment	QEF Secretariat
11:20 – 11:45 am	Sharing by Successful QEF Applicant Project title: School-based Heritage Education (2013/0419)	Mr Shum Tak Wing Queen Elizabeth School Old Students' Association Secondary School
11:45am – 12:30 pm	Q & A Session	QEF Secretariat

Remarks: Due to limited seating capacity, we would only be able to accommodate at most three representatives from each school on a first-come-first-served basis.

During the session on the introduction of priority themes, participants can choose to attend one of three parallel sessions.

Please confirm your attendance by completing the attached reply slip and returning it by fax (2186 8183) to the QEF Secretariat on or before **12 April 2016 (Tuesday)**. The representative(s) is/are required to produce the completed reply slip for admission.

**Quality Education Fund
Priority Themes for 2016/17 and Invitation for Applications**

Date: 21 April 2016 (Thursday)
 Time: 9:30 am to 12:30 pm
 Venue: Room WB, 4/F, West Block,
 EDB Kowloon Tong Education Services Centre,
 19 Suffolk Road, Kowloon Tong
 Target Group: Primary Schools and Special Schools

Programme

9:30 – 10:00 am	Education Landscape of Hong Kong and Tips on Application	Dr Catherine K K CHAN Deputy Secretary for Education
10:00 – 11:00 am	<p>Introduction of Priority Themes (By Groups)</p> <p><u>Group 1: Learning and Teaching</u> (Room WB - Lecture Theatre)</p> <ul style="list-style-type: none"> • Catering for Learners' Diversity • Effective Learning and Teaching of Languages • Enhancing Learning & Teaching, and Assessment Literacy with a view to Enhancing Student Learning Outcomes in Primary General Studies, Key Learning Areas/Subject Curricula and Liberal Studies • Using e-Learning (IT) for Effective Learning • Values Education • Creative Arts and Culture Education <p><u>Group 2: Support for Students and School Ethos</u> (Room WP01)</p> <ul style="list-style-type: none"> • Healthy Lifestyle and Positive Development of Students • Support for Students with Diverse Needs • Promoting Whole Child Development in Kindergarten Education <p><u>Group 3: Management and Organisation</u> (Room W301)</p> <ul style="list-style-type: none"> • Supporting Effective School Management and Leadership • Teacher Development and Wellness for Promoting Schools as Learning Organisations 	<p>QEF Secretariat</p> <p>Curriculum Development Institute, Education Bureau</p> <p>Information Technology in Education Section, Education Bureau</p> <p>School Leadership and Professional Development Section, Education Bureau</p>
11:00 – 11:20 am	Introduction of QEF Application and Assessment	QEF Secretariat
11:20 – 11:45 am	Sharing by Successful QEF Applicant Project title: 'Green Creative Engineer' Gifted Programme (2013/0396)	Mr Man Ka Fai Ms Lam Wai Ling Mr Wong Chi Hung Chan Sui Ki (La Salle) Primary School
11:45 am – 12:30 pm	Q & A Session	QEF Secretariat

Remarks: Due to limited seating capacity, we would only be able to accommodate at most three representatives from each school on a first-come-first-served basis.

During the session on the introduction of priority themes, participants can choose to attend one of three parallel sessions.

Please confirm your attendance by completing the attached reply slip and returning it by fax (2186 8183) to the QEF Secretariat on or before **14 April 2016 (Thursday)**. The representative(s) is / are required to produce the completed reply slip for admission.

Reply Slip

To: Quality Education Fund Secretariat
 (Attn: Mr Vincent NG)
 (Fax: 2186 8183)

**Quality Education Fund
 Priority Themes for 2016/17 and Invitation for Applications**

_____ # representative(s) will attend the briefing session.

Please tick “✓” the session your representative(s) will attend.

- | <u>Date, Time and Venue</u> | <u>Target Groups</u> |
|--|--|
| <input type="checkbox"/> 5 April 2016 (Tuesday)
9:30 am to 12:30 pm
EDB Kowloon Tong Education Services Centre | Kindergartens and Organisations
related to Kindergarten Education |
| <i>(Please tick as appropriate)</i>
<input type="checkbox"/> Briefing on Priority Themes (9:30 am to 11:25 am)
<input type="checkbox"/> Proposal Writing Workshop (11:35 am to 12:30 pm) | |
| <input type="checkbox"/> 19 April 2016 (Tuesday)
9:30 am to 12:30 pm
EDB Kowloon Tong Education Services Centre | Secondary Schools and
Special Schools |
| <input type="checkbox"/> 21 April 2016 (Thursday)
9:30 am to 12:30 pm
EDB Kowloon Tong Education Services Centre | Primary Schools and
Special Schools |

Language: Cantonese

Name of representative(s): (i) _____
 (ii) _____
 (iii) _____

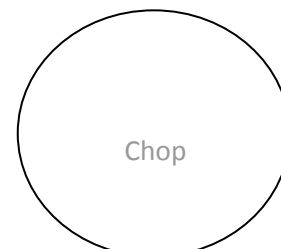
Name of Head of School / Kindergarten: _____

Name of School / Kindergarten: _____

Telephone No.: _____

Fax No.: _____

Date : _____



Please state the number of representative(s) attending the briefing. At most three representatives from each school / kindergarten could attend the briefing.

Note: There will be no further confirmation of the briefing. Please arrive punctually and produce the reply slip for admission. Parking space will not be available.

In the event of public announcement by the Secretary for Education that all schools are to be closed as a result of adverse weather conditions (e.g. tropical cyclone or rainstorm), the briefing session will be cancelled.