



5. The EDB will provide the base schools employing EPs with the SBEPS Grant<sup>2</sup> on a recurrent basis, for related expenditures including the hiring of professional supervision for EPs, service coordination and general expenses such as office utilities, replenishment of furniture and equipment, etc. In addition, the base schools awarded new EP posts are provided with the one-off set up grant<sup>3</sup> for the purchase of furniture, information technology equipment, test materials, reference books and resource packages. This grant is provided on a reimbursement basis. Both the SBEPS Grant and the one-off set up grant are not applicable to schools receiving the SBEPS or Enhanced SBEPS provided by the EDB.

### **Details of Application for the Enhanced SBEPS**

6. Schools may discuss with the school-based EP about whether to apply for the Enhanced SBEPS in the 2018/19 school year. Schools applying the service for the first time should complete the Application Form (Appendix 1) and send it to the Educational Psychology Service (Hong Kong) Section on or before 8 March 2018 by post. Late applications will not be considered.

7. Schools which have applied for the Enhanced SBEPS in 2016 but not selected for the provision will automatically be considered by EDB whether to be provided with the Enhanced SBEPS in the 2018/19 school year. These schools do not have to apply again. If schools would like to update or provide supplementary information, or withdraw their applications made in 2016, they may do so with the Form for Updating of Application Information (Appendix 2) and send it to the Educational Psychology Service (Hong Kong) Section on or before 8 March 2018 by post. If necessary, EDB will contact individual schools to understand their service needs. Moreover, schools currently provided with the Enhanced SBEPS in general will continue to enjoy the provision and do not have to apply again.

8. In selecting schools for the Enhanced SBEPS in the 2018/19 school year, the EDB will consider various factors including the number of students with SEN, its proportion to the student population of the school, the number of students requiring individual support, and the specific conditions of schools. Schools selected for the Enhanced SBEPS will be notified individually by end of May 2018. Basically, the EDB will arrange the SSB of the school or the current provider of the SBEPS to provide the Enhanced SBEPS to selected schools. If necessary, such as owing to EP manpower allocation, the EDB may arrange schools to receive the service from the EDB or other service providers. In special

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<sup>2</sup> The SBEPS Grant is put under the Special Domain of the “Operating Expenses Block Grant” or as a school-specific grant under the “Expanded Operating Expenses Block Grant” and its rate is subject to adjustment in accordance with the annual movement of the Composite Consumer Price Index (CCPI).

<sup>3</sup> The one-off set up grant should be used within 12 months in which an EP is first appointed to the given post and unspent balance, if any, will be clawed back by the EDB.

circumstances, the EDB may postpone the provision of the related service to individual schools. Schools not selected for the Enhanced SBEPS will continue to receive the original mode of the SBEPS.

## **Enquiry**

9. For enquiries, please contact Ms Wong Yuet-shan of the Educational Psychology Service (Hong Kong) Section at 3695 0486.

Godwin LAI  
for Secretary for Education

Appendix 1: 2018/19 Enhanced School-based Educational Psychology Service  
Application Form  
(For completion by schools making the first application)

Appendix 2: 2018/19 Enhanced School-based Educational Psychology Service  
Form for Updating of Application Information  
(For use by schools which have made applications for Enhanced SBEPS in  
2016)

**2018/19 Enhanced School-based Educational Psychology Service  
Application Form**

(For completion by schools making the first application)

If schools wish to apply for the above service, please complete this Form and send it to the following address **on or before 8 March 2018** by post:

Educational Psychology Service (Hong Kong) Section Education Bureau Unit 1702, 17/F., Crocodile Center No.79 Hoi Yuen Road, Kwun Tong, Kowloon
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1. Our school would like to apply for the Enhanced SBEPS.
2. Our school would like to provide the following supplementary information (if applicable) for the EDB's consideration:

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School Name: \_\_\_\_\_

School Sponsoring Body: \_\_\_\_\_

School Address: \_\_\_\_\_

Contact Person: (Name) \_\_\_\_\_ (Post) \_\_\_\_\_

Telephone no.: \_\_\_\_\_ Fax no.: \_\_\_\_\_

School chop
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Name of School Head: \_\_\_\_\_

Signature of School Head: \_\_\_\_\_

Date of Signature: \_\_\_\_\_

**2018/19 Enhanced School-based Educational Psychology Service  
Form for Updating of Application Information**

(For use by schools which have made applications for the Enhanced SBEPS in 2016)

If schools wish to update or supply information for the above application, please complete this Form and send it to the following address **on or before 8 March 2018** by post:

Educational Psychology Service (Hong Kong) Section  
Education Bureau  
Unit 1702, 17/F., Crocodile Center  
No.79 Hoi Yuen Road, Kwun Tong, Kowloon

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# Our school would like to update or supply the following information for the EDB's consideration:

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# Our school would like to withdraw the application for the Enhanced SBEPS made in 2016, and will submit application again when necessary.

# Please tick where appropriate

School Name:

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School Sponsoring Body:

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School Address:

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Contact Person:

(Name)

(Post)

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Telephone no.:

Fax no.:

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School chop

Name of School Head:

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Signature of School Head:

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Date of Signature:

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