

EDUCATION BUREAU
CIRCULAR MEMORANDUM NO. 174/2018

From: Secretary for Education
Ref.: EDB(CD/C&S)/SC/1/0/1(7)
Date: 31 October 2018

To: Supervisors and Heads of Government,
Aided (including special schools), Direct
Subsidy Scheme (DSS) Secondary Schools
and Caput Schools

**School Leaders' Workshop on
Whole-school Curriculum Planning (Secondary Schools)**

Summary

The purpose of this circular memorandum (CM) is to inform secondary schools about the School Leaders' Workshop on Whole-school Curriculum Planning (Secondary Schools) (hereafter referred to as the Workshop) to be organised by the Education Bureau (EDB) from the 2018/19 to 2020/21 school years, and invite their participation.

Background

2. Subsequent to the updating of the *Secondary Education Curriculum Guide* (which can be downloaded from the EDB website: www.edb.gov.hk/en/secg) in 2017, secondary schools are advised to incorporate the major renewed emphases (MRE)¹ alongside the school priorities into their school development plans for the next three to six years, so as to complement the updated seven learning goals in continually developing students' lifelong and self-directed learning capabilities as well as promoting their whole-person development. In this connection, we will organise the Workshop in stages from the 2018/19 school year for all government, aided (including special schools), DSS secondary schools and caput schools to enhance their capacity for whole-school curriculum planning and mapping out the future direction for school-based curriculum development.



Details

3. The two-day Workshop will be organised in stages from the 2018/19 to 2020/21 school years and conducted in Cantonese. It aims to deepen schools' understanding of the ongoing and future directions of the curriculum renewal (including the updated seven learning goals and MRE), to encourage schools to reflect on the curriculum intent in creating space and opportunities for students' whole-person development and lifelong learning. It will facilitate their strategic planning of the school curriculum with due consideration given to factors such as the school contexts and societal expectations of

¹ Major renewed emphases (MRE) include strengthening values education (including moral and civic education and Basic Law education), reinforcing the learning of Chinese history and Chinese culture, extending "Reading to Learn" to "Language across the Curriculum", promoting STEM education and Information Technology in Education, fostering an entrepreneurial spirit, diversifying life-wide learning experiences (including those for Vocational and Professional Education and Training), stepping up gifted education and enhancing the learning and teaching of Chinese as a second language.

students. During the Workshop, some MRE will be featured as examples for discussion with school leaders.

4. Each workshop will cater for representatives from about 20 secondary schools. Since the Workshop is crucial to the planning and implementation of the curriculum in schools, **principals' attendance is required**. Each school should also nominate **three school leaders**, for example, vice-principals, prefects of studies and co-ordinators of values education and STEM education, for the Workshop.

5. Schools will be enrolled for the Workshop in the following two modes:

- **By school-sponsoring bodies (SSBs):** These workshops are intended for secondary schools under SSBs **operating six secondary schools or above** (Please refer to the list of SSBs at **Annex 1** and **paragraph 6 of this CM** for details.); and
- **By individual schools:** These workshops are unified events for individual schools which are **not under the SSBs set out above** (Please refer to **paragraph 7 of this CM** for details.).

6. We will discuss with the SSBs operating six secondary schools or above the possibility of organising workshops **designated for SSBs**. On confirming the arrangements, we will inform the schools concerned separately. Therefore, those schools under SSBs operating six secondary schools or above **NEED NOT** register for workshops for individual schools at this stage.

7. As for schools under SSBs operating fewer than six secondary schools, those wishing to register for workshops **intended for individual schools** in the 2018/19 school year are requested to complete the Enrolment Form at **Annex 2** and send it to the Council and Secondary Section by fax **on or before 23 November 2018 (Friday)**. Enrolment from schools will be processed on a first-come, first-served basis. Schools will be notified of the result of their application in due course.

8. We will continue to organise the Workshop in the 2019/20 and 2020/21 school years. Relevant information will be provided in due course. For further details about the Workshop, please visit the EDB website (www.edb.gov.hk/en/slw).



Enquiry

9. For enquiries about the Workshop, please contact Mr Jimmy LEUNG (Tel.: 2892 6448) or Ms Kannis LEE (Tel.: 2892 5895) of the Council and Secondary Section, Curriculum Development Institute, EDB.

Joe KS NG
for Secretary for Education

c.c. Heads of Sections – for information

**List of School-sponsoring Bodies
Operating Six Secondary Schools or above**

1. Anglican (Hong Kong) Secondary Schools Council Limited
2. Caritas – Hong Kong
3. EDB
4. Hong Chi Association
5. Po Leung Kuk
6. Shun Tak Fraternal Association
7. Sik Sik Yuen
8. Society of St. Francis De Sales
9. The Catholic Diocese of Hong Kong
10. The Hong Kong Buddhist Association
11. The Hong Kong Council of the Church of Christ in China
12. The Lok Sin Tong Benevolent Society, Kowloon
13. The Lutheran Church – Hong Kong Synod Limited
14. The Methodist Church, Hong Kong
15. The Mother Superioress of the Daughters of Charity of the Canossian Institute (Hong Kong)
16. The President in Hong Kong of the Tsung Tsin Mission of Hong Kong Incorporated
17. Tung Wah Group of Hospitals
18. Yan Chai Hospital

(Listed in alphabetical order)

**School Leaders' Workshop on
Whole-school Curriculum Planning (Secondary Schools)
Workshops for Individual Schools 2018/19
Enrolment Form**

To: Council and Secondary Section
Curriculum Development Institute, EDB [Fax: 2573 5299]

Please read EDBCM No. 174/2018 before filling in this form. The completed form should be sent to the Council and Secondary Section by fax on or before 23 November 2018 (Friday). Late submission will not be considered.

Part A:

Workshop for Individual Schools		<i>Please write 1, 2 and 3 to indicate order of preference</i>
Time: 9:00 am to 5:00 pm Venue: Room WP01, Podium Level, West Block, EDB Kowloon Tong Education Services Centre, 19 Suffolk Road, Kowloon Tong Language: Cantonese	Event 1 (2 & 14 January 2019)	
	Event 2 (4 & 13 March 2019)	
	Event 3 (15 & 18 April 2019)	

- Remarks: 1. The three events listed above are identical. Applicant schools will be enrolled for one of the events based on their preferences indicated on this form. Teachers from the same school will be enrolled for the same event.
2. Enrolment from schools will be processed on a first-come, first-served basis. Schools will be notified of the result of their application in due course.

Part B:

No.	Name of Participants		Post
1	(Eng)	(Chi)	Principal*
2	(Eng)	(Chi)	
3	(Eng)	(Chi)	
4	(Eng)	(Chi)	

* Principal's attendance is required.

Part C:

Contact Person#:	(Eng)	Tel. No:	
	(Chi)	Email Address:	

The EDB will liaise with the contact person on the choice of dates of the workshop and other logistics.

School Chop

Signature of Principal: _____

Name of Principal: _____

Name of School: _____

Date: _____