

Education Bureau Circular Memorandum No. 168/2022

From: Secretary for Education

To: Heads of Primary, Secondary
and Special Schools

Ref. : EDB(CD/MCNE)/ADM/150/1/44(2)

Date : 30 September 2022

The 6th Outstanding Teaching Award for Moral Education Jointly Organised by the Education Bureau and Winsor Education Foundation

Summary

The purpose of this circular memorandum is to inform heads of primary, secondary and special schools about the application for “The 6th Outstanding Teaching Award for Moral Education” (referred to as the Outstanding Teaching Award hereafter), jointly organised by the Education Bureau and Winsor Education Foundation.

Details

2. The aim of the Outstanding Teaching Award is to encourage schools to implement and promote moral education within and beyond classroom through holistic curriculum planning, diversified learning activities and conducive school atmosphere, with a view to effectively nurturing students’ positive values and attitudes, and practising appropriate behaviours.

3. Nominations are made on a school basis. Each school can nominate ONE teacher or a team of TWO to FOUR teachers to join. Nominated teachers shall involve in the planning and implementation of the curriculum, learning activities and fostering atmosphere related to moral education in the 2022/23 school year. (For details, please refer to **Appendices 1 to 4.**)

Enquiries

4. For enquiries, please contact Mr Michael WONG on 2153 7491 or Ms Louisa LO on 2153 7487 of the Education Bureau.

Dr Andy TAM
for Secretary for Education

c.c. Heads of Sections --- for information

The 6th Outstanding Teaching Award for Moral Education

Jointly Organised by the Education Bureau and Winsor Education Foundation

Details

Background

Education is about building a good character and cultivating virtues. Fostering students' development of positive values, attitudes and practising appropriate behaviours has been one of the key learning goals of the school education in Hong Kong. The Education Bureau recommends schools to nurture in their students the ten priority values and attitudes, namely "perseverance", "respect for others", "responsibility", "national identity", "commitment", "integrity", "care for others", "law-abidingness", "empathy" and "diligence". Schools are advised to promote values education by a holistic and integrated approach. On the basis of whole-school participation, values education can be implemented within and beyond classroom through collaboration of different stakeholders, connection with the learning of relevant subjects and life-wide learning activities, as well as creating a conducive school atmosphere. The Education Bureau and Winsor Education Foundation have jointly organised "The Outstanding Teaching Award for Moral Education" (referred to as the Outstanding Teaching Award hereafter) since the 2016/17 school year to further promote values education in schools.

Purpose

The aim of the Outstanding Teaching Award is to encourage schools to implement and promote moral education within and beyond classroom through holistic curriculum planning, diversified learning activities and conducive school atmosphere, with a view to effectively nurturing students' positive values and attitudes, and practising appropriate behaviours.

Target

- Serving teachers from primary, secondary and special schools in Hong Kong are eligible to participate in the Outstanding Teaching Award. (Teachers who participated in the 1st to 5th Outstanding Teaching Awards are also welcome.)
- Nominations are made on a school basis. The Outstanding Teaching Award is divided into two divisions: Primary Division and Secondary Division. Each school can nominate ONE teacher or a team of TWO to FOUR teachers to join.
- Nominated teachers shall involve in the planning and implementation of the curriculum, learning activities and fostering atmosphere related to moral education in the 2022/23 school year.
- Each participating school should submit ONE "Teaching and Learning Plan" (「教學計劃」) only. (For the application form and relevant details, please refer to **Appendices 2 to 4.**)

Themes

Participating teachers should take part in the planning and implementation of the curriculum, learning activities and fostering atmosphere related to moral education in the 2022/23 school year with any ONE of the following themes:

Theme 1: Nurturing the values of “law-abidingness”

Theme 2: Nurturing the values of “diligence”

Theme 3: Nurturing Chinese virtues

Theme 4: Choosing a self-defined theme on moral education with reference to the school context (e.g. “self-discipline and self-confidence”, life education, media and information literacy education, in alignment with the school motto or religious education, etc.)

Awards

- The awards for the Outstanding Teaching Award will be offered in the following two categories:
 - a. **Outstanding Awards**
 - b. **Excellent Awards**
- Outstanding Awards and Excellent Awards will be offered for both Primary and Secondary Divisions. Each of the awarded teachers and their schools will receive a trophy and a certificate. Book coupons of HK\$5,000 and a cash prize of HK\$8,000 will be awarded to each school with Outstanding Award. Book coupons of HK\$3,000 and a cash prize of HK\$5,000 will be awarded to each school with Excellent Award.
- As an encouragement and appreciation, a certificate of participation will be issued to each shortlisted teacher of the second round assessment and his / her school as well.
- The number of awards for each Division to be offered will depend on the performance of the shortlisted teachers and the results of the assessments.

Assessment

- An Assessment Panel comprising academics from tertiary institutions, school principals and representatives of Winsor Education Foundation will be formed.
- The Assessment Panel will assess participating teachers’ performance in the promotion of moral education in the three domains, namely (i) Curriculum planning, (ii) Learning and teaching, and (iii) School atmosphere. The assessment will focus on how the schools synergize the three domains for effective implementation and promotion of the chosen theme so as to achieve the learning objectives set in the “Teaching and Learning Plan”.
- In the first round of assessment, the Assessment Panel will shortlist a number of participating teachers from each Division for the second round of assessment based on the “Teaching and Learning Plan” (**Appendix 4**) submitted by each school. The number of shortlisted teachers will depend on the results of the assessment.



- The second round of assessment is scheduled to be held from April 2023 to June 2023. Members of the Assessment Panel will conduct visits to the schools of the shortlisted teacher(s). During the school visit, members of the Assessment Panel will observe lessons and school activities related to the chosen theme, have interviews with different stakeholders and scrutinize relevant documents as the basis of assessment. Participating teacher(s) will be invited to give a brief presentation to explain his/her/their experience and insights of planning and implementing moral education.
- The Assessment Panel will deliberate and recommend the list of teacher awardees after the two rounds of assessment.

Promotion Activities for Awarded Teachers

The valuable practices and experience of schools and teachers are worthy of further promotion. Awarded teachers will be invited to:

- a. provide articles, video clips, photos and related materials on the awarded teaching practices for dissemination in relevant publications and websites;
- b. attend and share their experience in the Award Presentation Ceremony-cum-Sharing Session of the 6th Outstanding Teaching Award; and
- c. share their practices and experience with other teachers / principals in the Professional Development Programmes organised by the Education Bureau.

Important Dates

Date	Event
31 Oct 2022 (Mon)	<p><u>Online briefing session on the 6th Outstanding Teaching Award for Moral Education</u> (Course ID on Training Calendar System: CDI020230362)</p> 
On or before 30 Nov 2022 (Wed) by 11:59 p.m.	<p><u>Enrolment and Submission of Application</u></p> <ul style="list-style-type: none"> ● Participating teachers are required to complete an electronic application form (Google Form) through the designated webpage below or the QR code provided on the right where relevant information (Appendix 2) should be duly provided. The completed Declaration and Consent Form (Appendix 3) and Teaching and Learning Plan (Appendix 4) should also be uploaded to the electronic form accordingly. Designated webpage: https://forms.gle/wP4eze7dE2mfC6Yr9 ● If participating teachers would like to receive a copy of the completed electronic form via email for the purpose of double checking, he / she could tick the option of “Send me a copy of my response” at the bottom of the form. ● After completing the electronic enrolment form, click <u>“Submit” at the end of the form in order to complete the application process.</u> ● Submission of application form and related documents by post, e-mail and in-person will not be accepted. ● The entry submission time will be based on the date and time indicated in the EDB’s server system. Late submission will not be accepted. 
End of Jan 2023 to early Feb 2023	<p>Schools will be notified of the results of the first round of the assessment (including school visit arrangements for the second round of assessment).</p>
Apr 2023 to Jun 2023	<p>Members of the Assessment Panel will conduct visits to the schools of the shortlisted teacher(s). During the school visits, there will be school presentation, observation of lessons and school activities related to the chosen theme, interviews with different stakeholders, and review of relevant documents.</p>
Sep 2023	<p>Shortlisted teacher(s) or teams will be notified of the results of the second round of assessment.</p>
Jan 2024 (Tentative)	<p>Award Presentation Ceremony cum Sharing Session of the “The 6th Outstanding Teaching Award for Moral Education” (Details will be announced in due course)</p>

(Chinese version only)

教育局 與 南聯教育基金 合辦
第六屆品德教育傑出教學獎
電子報名表格填寫須知

1. 參加教師必須通過下列指定網址或右方二維碼填寫電子報名表格（Google Form），並上傳已填妥的「教師聲明及學校同意書」（附件三）及「教學計劃」（附件四）。

網址：<https://forms.gle/wP4eze7dE2mfC6Yr9>



2. 除註明外，必須以中文填寫本表格。
3. 若以小組形式參加，須在電子表格中填寫教師小組所有成員的資料。
4. 小組須安排組內一位教師擔任組長，作為聯絡人；組長須填寫表格中「參加教師 < i >」部分。
5. 以下為電子表格須填寫的資料（除註明外，均為必填）：

(I) 學校資料

- 學校中英文名稱
- 辦學團體名稱
- 學校校長中英文姓名
- 學校電話、電郵、傳真、中文地址
- 學校類別（小學／中學／特殊學校／一條龍學校）
- 參與組別（小學組／中學組）
- 參與主題（培育「守法」的價值觀／培育「勤勞」的價值觀／培育中華美德／推展按校情所訂下品德教育的主题) [請註明]

(II) 參加教師資料

- 中英文姓名*
- 現任職位及職務
- 個人手提電話號碼
- 個人常用電郵

*表格內「參加教師 < i >」即個人參加者或小組組長，「參加教師 < ii >」、「參加教師 < iii >」及「參加教師 < iv >」則為小組組員。

(Chinese version only)

教育局 與 南聯教育基金 合辦
第六屆 品德教育傑出教學獎
參加教師聲明及學校同意書

甲、參加教師聲明（如以小組形式參加，小組全體成員均須在此簽署）

1. 謹此聲明，本人／本團隊在電子報名表格提交的資料正確無誤。
2. 如有獲獎，本人／本團隊知悉將會獲邀參與由教育局舉辦的教師專業發展活動，本人將會儘量抽空出席；並同意教育局使用、發布、及／或複製所提交的資料，用作推廣良好的實踐經驗。

教師簽署				
參加教師姓名				

日期： _____

乙、學校同意書

本校同意以上教師參與「第六屆品德教育傑出教學獎」，並確認經學校電郵提交之電子報名表格的資料及教學計劃。

校長簽署 ：

校長姓名 ：

學校名稱 ：

遞交申請的
學校電郵地址 ：

學校電話 ：

日 期 ：

(校印)

(Chinese version only)

教育局 與 南聯教育基金 合辦
 第六屆 品德教育傑出教學獎
 教學計劃範本

撰寫教學計劃須知：

1. 不論以個人或小組形式參加，每所學校只需提交一份教學計劃。
2. 教學計劃須配合參與主題及三個評審範疇（即本通函第9頁），簡述學校就選取主題訂定的目標／預期成果，以及如何規劃和推展品德教育等。
3. 範本只供參考。參加教師可自由以合適方式表達，或加入相片或圖表。字型不小於12點，篇幅不多於五頁A4紙。
4. 參加教師須把教學計劃以PDF格式存檔(檔案名稱應包含學校名稱)，連同已填妥的「教師聲明及學校同意書」（附件三），於**2022年11月30日**或以前上傳到指定網址（見右列二維碼）。



甲、參加者資料

參與學校類別（以表示）：

- 小學 中學 特殊學校* 一條龍學校*

* 特殊學校和一條龍學校，請在下方以表示選擇參加小學組或中學組

- 小學組 中學組

參與主題(請在下列選取一項，並以顯示)

1. 培育「守法」價值觀
 2. 培育「勤勞」價值觀
 3. 培育中華美德
 4. 推展按校情所訂下品德教育的主題

（主題：_____）

乙、配合參與主題的教學實踐例證和細節

(計劃內容請配合參與主題及三個評審範疇(即本通函第9頁)，簡述學校就選取主題訂定的目標／預期成果，以及如何規劃和推展品德教育等，並提供相關例子和具體推行安排。內容部分不可顯示參加者姓名及學校名稱。)

1. 課程規劃

例子：

- 透過整體課程規劃，建構校本價值觀教育課程
- 與不同學習領域、科目或組別協作，推行價值觀教育
- 鼓勵教師提升專業能量，提升教學成效
- 有系統了解和評估課程成效及學生轉變

2. 學與教

例子：

- 將價值觀教育學習元素，有機結合於科目的課堂學習
- 於課業安排和延伸活動的設計，有效加入價值觀教育的學習元素
- 於全方位學習活動或服務學習經歷，有效加入價值觀教育的學習元素
- 學與教策略和課程內容能配合學生的成長和需要

3. 校園氛圍

例子：

- 推動團隊精神並建立共識，促進教職員之間的專業交流
- 協同家長參與力量，共同推動價值觀教育
- 積極引入外間支援(校友、社區、學校網絡、非政府組織等)，協同各持份者參與力量
- 於校內透過佈置和活動安排，宣揚正面價值觀，積極營造有利推動氛圍