

Education Bureau Circular Memorandum No. 104/2023

From: Secretary for Education

To: Heads of all Secondary/Primary Schools and
Kindergartens

Ref.: EDB(CD/MCNE)/ADM/145/1/1B(1)

Date: 3 July 2023

Yan Chai Hospital Moral and Civic Education Fund The 26th Moral and Civic Education Award Scheme (Application for the 2023/24 Award Scheme)

Summary

This circular memorandum invites applications from heads of all secondary, primary schools and kindergartens for the 26th Moral and Civic Education Award Scheme (the Award Scheme) organised by Yan Chai Hospital and co-organised by the Education Bureau.

Details

2. The Award Scheme, which is subsidised by the Moral and Civic Education Fund set up by Yan Chai Hospital to promote moral and civic education in schools, aims at reinforcing character building of students and enhancing their sense of civic responsibility. It also seeks to develop students' moral sense and civic awareness at various levels, ranging from family (care and responsibility), society (civic awareness and obligation), country (sense of belonging and national identity) to universal values (sustainable development), so as to nurture a new generation with an affection for the country, the city and the family.

3. Schools, which launch any curriculum development projects, activities, programmes, research studies, surveys or innovative initiatives related to moral and civic education in the 2023/24 school year, are eligible to participate in the Award Scheme (Please refer to **Annex 1** for further details of the Award Scheme and **Annex 2** for application). The awarded schools' proposals of the 25th Award Scheme have been uploaded onto related webpage (website: <http://www.ychmcef.edu.hk/subjects/plan.html>) for public reference.



(Chinese version only)

Enquiries

4. For enquiries, please contact the Education Department of the Yan Chai Hospital Board at 2416 8821.

Ms Ruth HO
for Secretary for Education

c.c. Heads of Sections --- for information

Yan Chai Hospital Moral and Civic Education Fund
The 26th Moral and Civic Education Award Scheme

- Organisers : Organised by Yan Chai Hospital and co-organised by the Education Bureau
- Aims : To facilitate the promotion of moral education and civic education in all secondary and primary schools and kindergartens so as to enhance character building of students and their sense of civic responsibility, and to better cultivate their moral sense and civic awareness.
- Themes : Schools to work out projects with reference to the ten priority values and attitudes promoted by the Education Bureau: “Perseverance”, “Respect for Others”, “Responsibility”, “National Identity”, “Commitment”, “Integrity”, “Care for Others”, “Law-abidingness”, “Empathy” and “Diligence”. The projects should achieve at least one of the following objectives:
1. To nurture students’ care for and responsibility towards their family;
 2. To raise civic awareness and a sense of obligation towards society in students;
 3. To develop students’ sense of belonging towards our country, and national identity and enhance their understanding of motherland;
 4. To promote patriotic education by enhancing students’ knowledge on the history and development of our country, consolidate their national pride, cultivate their sense of responsibility and ownership, and better integrate them into the overall development of our country;
 5. To promote education for sustainable development and raise students’ care for sustainable development around the globe and the common good for human beings;
 6. To develop a curriculum, activities, projects, research studies, surveys and innovative initiatives related to moral and civic education, including advocacy of traditional Chinese virtues such as filial piety, politeness, offering seats to the needy and showing respect for the aged; sex education and education for media and information literacy; and
 7. To promote a healthy campus, strengthen anti-drug awareness and promote anti-drug education.
- Target participants : All secondary and primary schools and kindergartens (including Government, Aided, Direct Subsidy Scheme, Caput and Private Schools)
- Awards : A total of 60 awards will be presented to secondary and primary schools and kindergartens in the 2023/2024 school year. Each school may submit more than one application. Each successful proposal will be awarded an

activity grant of \$5,000 (to be disbursed in two instalments of \$2,500 each).

Adjudication : Proposals will be assessed by the adjudicating panel on the basis of their innovativeness (30%), scale (20%), effectiveness (20%), practicability (15%) and promotability (15%). The decisions of the adjudicating panel shall be final.

Membership of the Adjudicating Panel:

Chairperson:

Dr. CHAN Pik-wa, Gloria / representative

Principal Assistant Secretary
(Curriculum Development) / representative
Education Bureau

Ex-officio member:

Mrs. Mary SUEN

Chairman,
Yan Chai Hospital Board

Permanent Consultant:

Mr. CHOI Pat-tai, Honorary Doctor, MH

Fund Founder

Members:

Dr. CHAN Tak-yuen, Benjamin

Dean,
Li Ka Shing School of Professional and
Continuing Education,
The Hong Kong Metropolitan University
President,
Hong Kong Federation of Education Workers

Prof. LAU Chi-pang, BBS JP

President,
New Territories School Heads Association

Mr. CHU King-yuen, Honorary Fellow
SBS BBS MH JP

President,
Hong Kong Teachers' Association

Mr. YAU Siu-hung, MH

Ms LEE Yi-ying

Chairman,
Hong Kong Subsidized Secondary Schools
Council

Ms. VU Im-fan

Chairman,
Subsidized Primary Schools Council

Mr. FONG Yick-Jin, Eugene

Chairman,
Committee on Home-School Co-operation

Mrs. SO CHAN Wai-hang, Susan, SBS BBS

Member,
Yan Chai Hospital Advisory Board

Ms. YU Lan-ching

Chairman,
Hong Kong Kindergarten Association

Ms. PUN Siu-fung, Cindy

Chairman,
Council of Non-profit Making Organizations
for Pre-primary Education

Ms. Wendy LAW

Chairman, Education Committee,
Yan Chai Hospital Board

Dr. CHEUNG Man-Ka, Marcella

First Vice-chairman,
Yan Chai Hospital Board

Mr. LEUNG Wai-kwong, Jason, IDSM
IMSM

Chief Executive,
Yan Chai Hospital Board

Submission of applications:

1. Application forms should be sent to the Yan Chai Hospital Moral and Civic Education Fund Committee at *Education Department, Yan Chai Hospital Board, 10/F, Block C, 7-11 Yan Chai Street, Tsuen Wan, N.T.* on or before 6 October 2023 (Friday).
2. The awardees will be invited in late November 2023 to attend the award presentation ceremony and presented with the first instalment of the activity grant.
3. The awardees should submit to the Yan Chai Hospital Moral and Civic Education Fund Committee their “Implementation and Evaluation Report” together with relevant photographs on or before 7 June 2024 (Friday). The second instalment of the activity grant will be presented after the completion of the “Implementation and Evaluation Report” around mid-July.
4. For enquiries, please contact the Education Department of the Yan Chai Hospital Board at 2416 8821 or Yan Chai Hospital No. 2 Secondary School at 2467 3736.

Yan Chai Hospital Moral and Civic Education Fund
The 26th Moral and Civic Education Award Scheme
Application Form

Note:

- This application form should reach the Yan Chai Hospital Moral and Civic Education Fund Committee on or before 6 October 2023 (Friday) at the following address:
Education Department, Yan Chai Hospital Board, 10/F, Block C, 7-11 Yan Chai Street, Tsuen Wan, N.T.
- The project summary should be typed with a font size no smaller than point 11 and not exceed one A4 page. The project details should be typed with a font size no smaller than point 11 and not exceed 15 A4 pages. Applications not meeting such requirements will not be accepted.

Part A: School and Project Information

- Project Title:
(In Block letters)
- School Type: Secondary Primary Kindergarten
- Period of Implementation: from _____ *(month/year)* to _____ *(month/year)*
- Did you submit any application for grants from other organisations for organising similar activities?
(If yes, please state the details) _____

5. Applicant Information

Name of School:	<i>(Chinese)</i>
	<i>(English)</i>
Correspondence Address:	
Telephone No. :	
Fax No. :	
Name of Teacher-in-charge:	
Post Title:	
Signature of School Head :	<i>(School Chop)</i>
Name of School Head :	
Date :	

Project Summary (font size no smaller than point 11 and not exceeding one A4 page)

Project Title:

Name of School:

- (1) Rationale:
- (2) Project Aims, Target Participants and Number of Beneficiaries:
- (3) Project Content:
- (4) Schedule of Implementation:
- (5) Expected Outcomes and Evaluation:

Part B: Project Details (font size no smaller than point 11 and not exceeding 15 A4 pages)

Project Title:

Name of School:

- (1) Rationale:
- (2) Project Aims, Target Participants and Number of Beneficiaries:
- (3) Detailed Project Content:
- (4) Detailed Implementation Plan and Schedule:
- (5) Expected Outcomes:
- (6) Evaluation Method:
- (7) Budget:
- (8) Sustainability of the Project *(if applicable)*:

Yan Chai Hospital Moral and Civic Education Fund
The 26th Moral and Civic Education Award Scheme
Implementation and Evaluation Report

Note:

The completed report should be submitted to the Yan Chai Hospital Moral and Civic Education Fund Committee on or before 7 June 2024 (Friday) at the following address:

Education Department, Yan Chai Hospital Board, 10/F, Block C, 7-11, Yan Chai Street, Tsuen Wan, N.T.

Part A: School and Project Information

1. Project Title:

(In Block Letters)

--

2. School Type: Secondary Primary Kindergarten

3. Applicant Information

Name of School:

(Chinese)

(English)

Correspondence
Address:

Telephone No. :

Fax No. :

Name of Teacher-in-charge:

Post Title:

Signature of School Head :

Name of School Head :

Date :

(School Chop)

Part B: Implementation and Evaluation Report

Project Title:

Name of School:

- (1) Aims:
- (2) Content:
 - A. Project Implementation Schedule (including period of implementation, name of activity, target participants and number of participants)
 - B. Implementation Details (including detailed content of activity and relevant photographs)
 - C. Outstanding Products, Worksheets or Exemplars produced in the Project
- (3) Financial Report:
(Including items, budget, actual expenses)
- (4) Evaluation:
 - A. Evaluation of Progress
 - B. Effectiveness of Project