

## Education Bureau Circular Memorandum No. 110/2023

From : Secretary for Education  
Ref. : LM(14) to EDB(CD/K&P)/PRI/75/1/1(5)  
Date : 10 July 2023

To : Heads of Government, Aided  
(including special schools) and  
Direct Subsidy Scheme (DSS)  
Primary Schools

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### Primary Education Curriculum Guide — Theme-based Onsite Workshop



#### Summary

This circular memorandum is to inform primary schools about the Primary Education Curriculum Guide — Theme-based Onsite Workshop to be organised by the Education Bureau (EDB) from the 2023/24 school year and invite interested schools for enrolment.

#### Background

2. Since the Primary Education Curriculum Guide (PECG) (Pilot Version) (2022) prepared by the Curriculum Development Council (CDC) was published for use by schools in September 2022, the Education Bureau (EDB) has been providing schools various kinds of supports, such as the related series of teachers' professional development programmes and promotional videos for the PECG, articles, posters and instant messenger stickers, etc. Besides, the 3-year Primary School Leaders' Workshop (PSLW) on Whole-school Curriculum Planning for all the government, aided (including special schools) and Direct Subsidy Scheme (DSS) primary schools organised by the EDB was finished in late June 2023. The primary school sector agreed that the PSLW could facilitate schools' whole-school curriculum planning and professional exchanges. As such, the EDB is going to organise the **Primary Education Curriculum Guide — Theme-based Onsite Workshop** (hereafter referred to as the Workshop), starting from the 2023/24 school year (for three school years till the 2025/26 school year tentatively) to provide ongoing support for schools in implementing the major renewed emphases in the PECG, optimising the whole-school curriculum planning and enhancing teachers' professional capacity. The Workshop is open for schools' enrolment in accordance with their school context and teachers' professional needs.



**Details**

3. **Workshop arrangements and themes:** Each onsite workshop is a half-day session (usually lasts for 1-2.5 hours in either A.M. or P.M., and the actual duration is subject to further discussion with the participating school(s)) to be held at a designated venue in the participating school. The Workshop covers the major renewed emphases in the PECG, including the designated theme on “assessment literacy and assignment policy”. Apart from this, schools can choose other themes (maximum **TWO themes**) related to curriculum development in the PECG. The details are as follows:

**Designated theme in primary curriculum development**

- ✓ Assessment literacy and assignment policy (including the use of diversified assessments to replace test and examination in the first term of primary one)


**Other themes for schools’ selection in primary curriculum development (maximum TWO themes)**

- The updated seven learning goals of primary education
- Whole-school curriculum planning
- Major renewed emphases: Values Education (including life education, national education and national security education)
- Major renewed emphases: Making good use of learning time and creating space
- Interface between kindergarten and primary
- Other themes in primary curriculum development in the PECG  
(Maximum ONE theme): \_\_\_\_\_

4. **Modes of participation:** Schools can choose ONE of the participation modes below for enrolment.

Modes	Details
Individual school	<ul style="list-style-type: none"> <li>• The Workshop will be held at a designated venue arranged by the school. In view of the school context, the school can arrange <u>ALL teachers or specific groups of teachers</u> (e.g. curriculum leaders) to participate in the Workshop.</li> </ul>
Joint schools (maximum <b><u>THREE schools</u></b> )	<ul style="list-style-type: none"> <li>• Schools can enrol for a <u>joint school session</u> (a maximum of <b><u>THREE schools</u></b> per session) of the Workshop if the same theme(s) is/are chosen <u>after discussion among themselves</u>. The Workshop will be held at a designated venue arranged by the schools. In view of their context, the schools can arrange <u>ALL teachers or specific groups of teachers</u> (e.g. curriculum leaders) to participate in the Workshop.</li> </ul>

5. **Enrolment procedures:** If schools would like to express their interest in participating in the Workshop in the school year of 2023/24, 2024/25 or 2025/26, please fill in the online enrolment form given in the table below. For better allocation of resources, the EDB will give priority to the applications of joint school sessions and process all the applications on a first-come, first-served basis. Designated school contact person nominated by the school(s) will be notified of the detailed arrangements by email in due course. Details of enrolment are as below:

Enrolment procedures	Details
<p><u>Phase I: Online enrolment</u> The online enrolment form will be available from 9 a.m., 17 July 2023 onwards. Interested schools are recommended to fill in the online enrolment form and select the school year for the Workshop to be organised as soon as possible. The EDB will process the applications and arrange schools to select Workshop date at Phase II, according to the order of submission of the online enrolment form from schools.</p>	<p>Link to the online enrolment form (Chinese version only)</p>  <p><a href="https://forms.office.com/r/qS72nB9rNS">https://forms.office.com/r/qS72nB9rNS</a></p>
<p><u>Phase II: Selection of Workshop date and confirmation from the EDB</u> From 24 July 2023</p>	<p><u>Schools enrol for the Workshop in the 2023/24 school year</u></p> <ul style="list-style-type: none"> <li>• The EDB will contact the respective school contact person by batches (usually within 10 working days after submitting the online enrolment form), according to the order of the school's online enrolment form submission, and inform him / her of the arrangements and procedures of selecting Workshop date and time by email.</li> <li>• After selecting the Workshop date, the EDB will confirm schools' application and Workshop date by email in due course.</li> </ul> <p><u>Schools enrol for the Workshop in the 2024/25 or 2025/26 school year</u></p> <ul style="list-style-type: none"> <li>• According to the schools' preference, the EDB will send the respective school contact person a confirmation email to confirm that the application had been received and inform them of the arrangements of selecting Workshop date at a later stage.</li> </ul>

## Enquiry

6. For any enquiries, please contact Mr Edwin HUI (Tel: 2892 5871) or Mr Angus WONG (Tel: 2892 5908) of the Kindergarten and Primary Section, Curriculum Development Institute, EDB.

Paul LEE  
for Secretary for Education

c.c. Heads of Sections – for information



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