

## EDUCATION BUREAU CIRCULAR MEMORANDUM NO. 117/2023

From : Permanent Secretary for Education                      To : Supervisors/Heads of all aided secondary, primary and special schools

Ref : EDB(SA)ADM/150/5/63(12)

Date : 23 August 2023

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### Revised Daily Rates of Pay for Supply Teachers and Supply Staff

#### Summary

This circular memorandum announces the revised rates of pay for supply teachers and supply staff in aided schools with effect from 1 September 2023.

#### Details

2. With effect from 1 September 2023, the daily rates of pay for supply teachers and supply staff in aided schools are revised as follows:

	Existing Daily Rate	Revised Daily Rate
	\$	\$
(a) <u>Supply teachers for secondary schools (including secondary section of special schools)</u>		
(i) Graduate Teacher	1,720	1,800
(ii) Non-graduate Teacher	1,562	1,634
(iii) Unqualified Teacher	738	773
(b) <u>Supply teachers for primary schools (including primary section of special schools)</u>		
(i) Graduate Teacher	1,415	1,481
(ii) Non-graduate Teacher	1,347	1,410
(iii) Unqualified Teacher	738	773
(c) <u>Supply staff</u>		
(i) Registered Nurse	1,415	1,481

	<b>Existing Daily Rate</b>	<b>Revised Daily Rate</b>
	<b>\$</b>	<b>\$</b>
(ii) Enrolled Nurse	893	935
(iii) Houseparent	1,013	1,060
(iv) Cook	788	825
(v) Teacher Assistant	612	640
(vi) Boarding Service Master/Mistress II	893	935
(vii) Assistant Clerical Officer	693	726
(viii) Clerical Assistant	612	641
(ix) Special Driver	951	995
(x) Motor Driver	788	825

3. School supervisors should observe the relevant provision on payment of wages under the Employment Ordinance and make prompt payments to their supply teachers and supply staff and, where applicable, claim reimbursement from the Education Bureau.

### **Enquiries**

4. For enquiries, please contact the respective Senior School Development Officer.

Ms Rio CHEUNG  
for Permanent Secretary for Education

c.c. Heads of Government Schools )  
Heads of Sections ) for information