#### EDUCATION BUREAU CIRCULAR MEMORANDUM NO. 193/2023

From: Secretary for Education To: Heads of Primary and Secondary

Schools (including Special

Schools)/Deputy Heads/Physical

**Education Teachers** 

Ref. : EDB(CD)-PE/ADM/150/1/28(2)

Date: 3 November 2023



#### MVPA60 Award Scheme (2023/24),

Sharing Sessions by Elite Athletes (I) cum Volleyball Exchange Demonstration and Teacher Professional Network on "Developing an Active and Healthy School Campus"

#### **Summary**

The purpose of this circular memorandum is to inform primary and secondary schools (including special schools) of the latest activities organised under the "Active Students, Active People" Campaign ("ASAP" Campaign).

#### **Background**

- 2. Helping students develop a healthy lifestyle is one of the seven learning goals in primary and secondary schools. Regular participation in physical activity enhances students' fitness level and cognitive control, and also contributes to their physical and mental health. According to the recommendations of the World Health Organisation (WHO), we encourage schools to provide primary and secondary students with various kinds of physical activities to help them develop a habit of active participation in physical activities, enhance their lifelong interest in sports, and foster positive values and attitudes, thereby assisting them in becoming responsible citizens who contribute to the building of an active and healthy community.
- 3. To create a better sports ambience in schools, the Education Bureau (EDB) has launched the "ASAP" Campaign to provide continuous support to schools in promoting sports on all fronts through diversified student activities and teacher professional development activities since 2021. In addition, we have developed various learning and teaching resources, such as

"Physical Activity Logbook", presentation materials on demonstration of physical fitness and rope skipping, and educational videos on Wushu and dance by different ethnic groups in our country. These resources aim to consolidate students' knowledge in physical activities, cultivate positive values and attitudes, and enable them to learn about Chinese culture and develop a sense of national identity through physical education. Relevant information has been uploaded to the "ASAP" Campaign webpage (https://www.edb.gov.hk/en/pe/asap).



#### **Details**

4. This year, the EDB continues to promote diversified activities, optimise the Teacher Professional Network on "Developing an Active and Healthy School Campus" and develop learning and teaching resources in an effort to support primary and secondary schools in designing and enriching school-based activities according to their students' needs. Details of the latest activities are as follows:

#### **"MVPA60 Award Scheme" (2023/24)**

5. To tie in with the WHO's recommendation that children and adolescents aged 5-17 should accumulate at least an average of 60 minutes daily of moderate-to vigorous-intensity physical activities (i.e. MVPA60) across the week, the "MVPA60 Award Scheme" (2023/24) under the "ASAP" Campaign will be organised to help students develop a habit of doing exercise regularly, as well as nurture their positive values and attitudes. Participating students who complete the specified level of physical activities within the period **from December 2023 to April 2024** will receive an individual award. Awards will also be given to those participating schools with active participation. For enrolment details, please refer to **Annex 1**. The deadline for application is on 22 November 2023 (Wednesday).

#### "Sharing Sessions by Elite Athletes (I) cum Volleyball Exchange Demonstration"

6. The EDB will organise the "Sharing Sessions by Elite Athletes (I) cum Volleyball Exchange Demonstration" on 8 December 2023. Featuring volleyball as the theme, the sharing session will invite active or former members of the Hong Kong, China volleyball team, who are currently serving as physical education teachers, to share their challenges in training and competition, and encourage students to develop various positive values and attitudes, including perseverance, diligence and willingness to accept challenges. They will also introduce the basic knowledge and rules, demonstrate different skills and proceed to an exchange demonstration to enhance students' knowledge and enjoyment of volleyball. Each student who attends the on-site sharing session will receive an "ASAP Cooling Towel". For enrolment details, please refer to Annex 2. The deadline for application is on 22 November 2023 (Wednesday).

#### Teacher Professional Network on "Developing an Active and Healthy School Campus"

7. To tie in with the MVPA60's recommendation, the EDB has launched a Teacher Professional Network on "Developing Active and Healthy Schools" (Professional Network) since the 2017/18 school year to share good practices in promoting physical activity, developing effective learning and teaching strategies and enhancing the sports culture in schools. Schools interested in joining the Professional Network may return the completed Application Form (Annex 3) to the PE Section, CDI by fax or email on or before 30 November 2023 (Thursday) (Schools that have joined the Professional Network do not need to re-submit the Application Form).

#### **Enquiry**

8. For enquiries, please contact the PE Section, Curriculum Development Institute on 2762 2538.

Ms WONG Hing-yee, Annie for Secretary for Education

c.c. Heads of Sections – for information

#### 1. Objectives

The "MVPA60 Award Scheme" (Scheme) aims to encourage students to develop a habit of regularly taking part in physical activities as early as possible in order to achieve the World Health Organisation (WHO)'s recommendation that children and adolescents aged 5-17 should accumulate at least an average of 60 minutes daily of moderate-to vigorous-intensity physical activities (MVPA60) across the week, through which students can cultivate positive values and attitudes such as perseverance and willingness to accept challenges.

#### 2. Target

All primary and secondary students

#### 3. Date / Period

From December 2023 to April 2024

#### 4. Method of Recording for the Scheme

The Scheme adopts the "Physical Activity Logbook" to help students record the amount of physical activity they do every day, the amount of time they spend on physical activity and reflect on it through a weekly chart, in order to develop a habit of regular participation in physical activity. Participating schools can record the progress of activities with the printed or electronic format of the Physical Activity Record Form. Participating schools

can make good use of the "Physical Activity Logbook" developed by the PE Section of the CDI or design their school-based teaching materials for students use. For details, please refer to **Appendices 1c** and **1d**. Should schools need to obtain the hardcopy of "Physical Activity Logbook", please complete the Request Form (**Appendix 1e**) and return it to the PE Section of the CDI.



"Physical Activity Logbook"

#### 5. Prizes

#### • Individual Award

Students attaining at least 420 minutes of physical activities across the week (60 X 7 = 420 minutes) (whether continuous or cumulative) will receive gold, silver or bronze award certificates (electronic certificates):

MVPA60 Award	Number of weeks with at least 420 minutes attained
Gold Award	At least 12 weeks
Silver Award	At least 10 weeks
Bronze Award	At least 8 weeks

#### Group Award

Award	Prize	Criteria
	• The number of students receiving individual awards reaches 100 and accounts for 70% or above of the total number of participants; and	
Active School Award	Trophy	• Submission of a 1-2 minute video capturing the happy moment of students' participation in physical activities, sports atmosphere in school, parent-child physical activities, or other special moments.
		(Note: If the total number of students in the school is less than 100, 70% of the total number of students will be counted.)

#### 6. Resource Kit for the Scheme

Each participating school will receive a resource kit for the Scheme (including a poster, a banner, a physical activity calendar and a fitness game card set) for promotion and use within and beyond lessons at schools.





#### 7. Requirement of Short Video (Applicable to participating schools of Group Award)

- Formats and requirements of the video:
  - The length of the video should be within 2 minutes.
  - The video submitted should be in MP4 format with the resolution of at least 1920×1080 pixels and an aspect ratio of 4:3 or 16:9 horizontally.
- There is no limitation on the video style.

- Consent from students or parents must be sought if they appear in the video(s) submitted.
- Participating schools must ensure that the video does not include any information or content that is obscene, violent, pornographic, defamatory, indecent, disparaging or content that is controversial and inappropriate. Otherwise, the submission will be disqualified.
- The EDB reserves the right to edit, translate, adapt, use, copy, distribute and upload the videos to the Internet without prior consent from the participants. Participating schools, parents and students agree that the copyright of the videos belongs to the EDB. The EDB reserves the right to use the videos (including the school names) in whole or in part for publicity purposes.

#### 8. Registration

- Interested schools should complete the Application Form (**Appendix 1a**) and return it to the PE Section of the CDI by fax (Fax no.: 2761 4291) or email (acopecd2@edb.gov.hk) on or before 22 November 2023 (Wednesday). All the applications will be accepted.
- Upon receiving school applications, the EDB will send the relevant information of the Scheme (including the e-version of the learning and teaching resources, record forms for schools and students, awards application form) to the participating schools.

#### 9. Submission of Awards Application Form

Participating schools should complete the Awards Application Form (**Appendix 1b**) upon verification of students' record in the Scheme to the PE Section of the CDI by email (cdope1@edb.gov.hk) on or before 17 May 2024 (Friday). Late submissions will not be accepted.

#### 10. Log of Important Dates

Date	Events
on or before 22 November 2023 (Wednesday)	Registration Interested schools should complete the Application Form (Appendix 1a) and return it to the PE Section of the CDI by fax (Fax no.: 2761 4291) or email (acopecd2@edb.gov.hk).
December 2023 to April 2024	Implementation of the Scheme
on or before 17 May 2024 (Friday)	Submission of the Awards Application Form (Appendix 1b) and Short Video (if applicable)
June 2024	<ul> <li>After verifying the information submitted by schools, the PE Section of the CDI will inform the winning schools by email about the award.</li> <li>Schools receiving the Active School Award will be invited to attend a prize presentation ceremony.</li> </ul>

## **Application Form**

(Return to PE Section, CDI by fax or email on or before 22 November 2023)

To: PE Section, CDI			Fax: Email:	2761 4291 acopecd2@edb.gov.hk
(Please put a '✓' in the a	pprop	oriate box)		
Categories: Primary So	chool	Secondary Sch	ool	
Name of Teacher-in-charge	e: _			
Email of Teacher-in-charge	e: _			
Intent to Participate:				
Proposed Participation in the Awards	n	Participate ( Please "√" as appropriate )		Remarks
Individual Award			_	tal number of students the school:
Group Award				timated number of ticipating students:
School Chop	Nam Nam	ature of Principal:  e of Principal:  e of School:  act Number:		

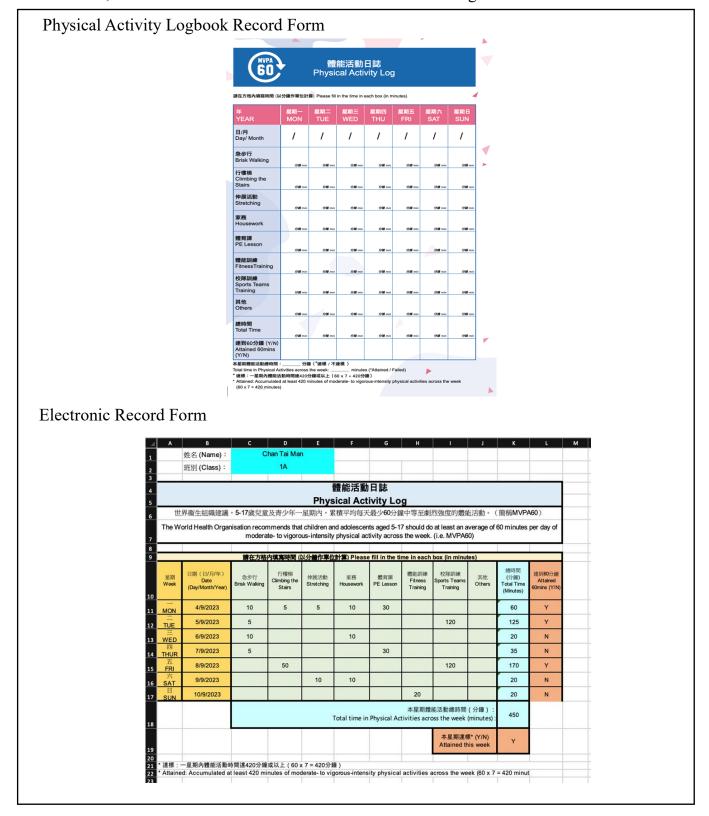
## **Awards Application Form**

Please complete and return the **Awards Application Form** to the PE Section of the CDI on or before 17 May 2024.

To: PE Section, CDI		Fax: Email:	2761 4291 cdope1@edb.gov.hk
Name of School:			
Name of Principal:			School Chop:
Signature of Principal:			
Name of Teacher-in-charge:			
Contact Number:			
Date:			
The Awards Application Form for the results summarised as follows		`	(3/24) is hereby submitted with
Number of Awar	·ds	Total number of	f participating students
Gold Award:	_students		
Silver Award:	_students		Students
Bronze Award:	students		nless the total number of school is less than 100)
Total number of awards:	students		,
☐ Date of Sul	C41 G	hart Vidaa.	/ 2024
	omission of the S	nort video: /	/ 2024
		Award:	

#### **Award Scheme Record Method**

Schools can record the progress of their students with the following Physical Activity Logbook Record Form, Electronic Record Form or other school-based designs.



### "Active Students, Active People" Physical Activity Logbook

Schools can make good use of the Physical Activity Logbook (extracts below) to encourage students to record the level of their daily physical activities, review their time spent on physical activities and reflect on how to improve their fitness level so as to help them develop a habit of doing exercise regularly. (<a href="https://www.edb.gov.hk/attachment/tc/curriculum-development/kla/pe/asap/PA\_Logbook.pdf">https://www.edb.gov.hk/attachment/tc/curriculum-development/kla/pe/asap/PA\_Logbook.pdf</a>)





# "Active Students, Active People" Request Form for "Physical Activity Logbook"

To: PE Section, CDI Fax: 2761 4291

Email: acopecd2@edb.gov.hk

Our	school	is	interested	in	requesting
					1 0

Our school is inter	ested in req	uesting			
Physical Activity (Size of each Log	_	ım x 148mm x 3	8mm; 78g)		copies*
Name of School:					
Name of Principal:					School Chop:
Signature of Princip	oal:				
Name of Teacher-in	-charge:				
Contact Number:					
Fax Number:					
Date:					
*The Physical Ac stocks last.	tivity Logbo	ook is available	e on a first	-come, first-se	rved basis, while
		(For officia	al use only)	,	
	Letter of C	ollection for "P	hysical Act	tivity Logbook	"
☐ We confirm y letter of collection					ative to bring this ies <sup>#</sup> .
Address:	Physical E Point, Hon		n, Education	n Bureau, 3/F 3	23 Java Road, North
Office Hours: From	m 9:00 a.m. 1	to 12:00 noon a	nd 2:30 p.m	. to 5:00 p.m.	
Contact Number:	Monday to 2762 2538	Friday (except S (Ms LAU)	Saturdays, S	Sundays and Pu	blic Holidays)
		, ,		Physic	al Education Section Education Bureau

<sup>#</sup> Please bring your own large bag or trolley.

## "Active Students, Active People" Campaign Sharing Sessions by Elite Athletes (I) cum Volleyball Exchange Demonstration

Activity Mode:	Hybrid mode (Sharing Sessions and Demonstration will be held on-site and online simultaneously.)				
Target Participants:	Primary and secondary school students				
Date:	8 December 2023 (Friday)				
Time:	14:00 to 16:00				
Venue:	Indoor Gymnasium, Hong Kong Baptist University Affiliated School Wong Kam Fai Secondary and Primary School (Address: 6 On Muk Lane, Shek Mun, Shatin, N.T.)				
Language Medium:	Cantonese				
Capacity:	On-site Sharing Session: 120 (A quota of 60 will be allocated for each primary and secondary school category.) Online Sharing Session: 1 000 (A quota of 500 will be allocated for each primary and secondary school category.)				
Content:	The sharing session will be led by active or former members of the Hong Kong, China volleyball team, who are currently serving as physical education teachers. They will introduce the basic knowledge and rules, demonstrate different skills and proceed to an exchange demonstration to enhance students' knowledge and enjoyment of volleyball. They will also share with students their challenges in training and competitions, encourage students to develop positive values and attitudes, such as perseverance, diligence and willingness to accept challenges, and inspire them to pursue their dreams and stretch their potential.				
Programme:	Time Content  13:50 - 14:00 Registration  14:00 - 14:05 Welcome Remarks  14:05 - 14:35 Sharing by elite athletes  14:35 - 14:45 Break  14:45 - 15:50 Volleyball Practice Experience and Exchange Demonstration*  (including the introduction of basic knowledge and rules)  15:50 - 16:00 Conclusion  * A limited quota will be available for students to participate in the exchange				
Remarks:	<ol> <li>Interested schools may return the completed Application Form (Appendix 2a) to the Physical Education Section, CDI by fax (fax no.: 2761 4291) or email (email address: cdope3@edb.gov.hk) on or before 22 November 2023 (Wednesday). Application with incomplete information will NOT be processed by the EDB.</li> <li>Capacity         <ul> <li>On-site Sharing Session: Each school can nominate at most 6 students.</li> <li>Online Sharing Session: Each school can nominate at most 80 students.</li> </ul> </li> <li>Applications will be processed on a first-come, first-served basis</li> <li>For successful applications, the teacher-in-charge will receive a notification and details of the activity from the EDB via email on or before 29 November 2023 (Wednesday). Teachers are requested to distribute the related information to the participating students.</li> </ol>				

[Please fax or email this form to PE Section, CDI on or before 22 November 2023 (Wednesday)]

### "Active Students, Active People" Campaign Sharing Sessions by Elite Athletes (I) cum Volleyball Exchange Demonstration

### **Application Form**

To: PE Section,	CDI	Fax: 2761 4291

Email: cdope3@edb.gov.hk

We would like to participate in the following activities and the nomination information is as follows<sup>@</sup>:

Category	Quota	Number of nominations#
1. On-site Sharing Session	6	
2. Online Sharing Session	80	

<sup>&</sup>lt;sup>®</sup> Schools may apply for one category or both.

Name of Teacher-in-charge: Mr / Ms*			(English)	
	<del></del>		_ (Chinese)	
Contact Tel. No.:			<del> </del>	
Email:				
	Signature of Princip	al:		
	Name of Principal	:		
	Name of School	:		
	Tel. No.	:		
School Chop	Fax No.	:		
	Date	:		

<sup>#</sup> Please fill in a number.

<sup>\*</sup> Please delete whichever is inappropriate

# Teacher Professional Network on "Developing an Active and Healthy School Campus"

#### **Application Form**

Launched in the 2017/18 school year, the Teacher Professional Network on "Developing an Active and Healthy School Campus" aims to provide a platform for professional exchanges and sharing of experience among primary and secondary schools in an effort to assist students in developing an active and healthy lifestyle, thereby achieving the target of WHO's recommendation on MVPA60. To facilitate the sustainable development of the Professional Network, different workshops, experience sharing sessions and student competitions have been organised under the theme of "Active Students, Active People" since the 2021/22 school year to support schools in formulating active and healthy school policies, developing effective L&T strategies, and promoting school sports culture.

Schools interested in joining the Professional Network may return the completed Application Form to the PE Section by fax or email. For enquiries, please contact Mr Daniel NG at 2760 7794 (secondary schools) or Ms Gigi CHO at 2624 4256 (primary schools).

# Please fax (Fax number: 2761 4291) or email (cdope3@edb.gov.hk) to PE Section, CDI on or before 30 November 2023 (Thursday)

Please tick  $(\checkmark)$  the appropriate box(es)

☐ We will join the cafollows:	aptioned Teacher Profes	ssional Network.	The related information is as
School Level: Se	econdary School	☐ Primary Sch	nool
Name of teacher-in-cha	rge:	(English)	(Chinese)
Post:			
Teacher-in-charge Cont	act Tel. No.:		
Teacher-in-charge Ema	il:		
The above teacher-in-c Network via the email p	0 0	es to receive infor	mation about the Professional
Signature of Principal	:		
Name of Principal	:		
Name of School	:		
Tel. No.	:		
Fax No.	:		
Date	:		School Chop

<sup>\*</sup> Please delete whichever is inappropriate.