

EDUCATION BUREAU CIRCULAR MEMORANDUM NO. 24/2026

From : Permanent Secretary for Education To : Supervisors and Heads of Kindergartens, Kindergarten-cum-Child Care Centres and Schools with Kindergarten Classes

Ref. : 1255-2100-8045-9020-00001-0002-P001 Cc: Heads of Sections - for information

Date: 5 May 2026

School-Specific Grants (Rental Subsidy, Premises Maintenance Grant and Grant for a Cook) under the Kindergarten Education Scheme in the 2026/27 School Year

SUMMARY

This circular memorandum sets out the eligibility criteria and invites application from kindergartens, kindergarten-cum-child care centres and schools with kindergarten classes (collectively referred to as “KGs” hereafter) approved to join the Kindergarten Education Scheme (“Scheme”) for school-specific grants under the Scheme, namely Rental Subsidy, Premises Maintenance Grant and Grant for a Cook, in the 2026/27 school year. This circular memorandum should be read in conjunction with [Education Bureau \(“EDB”\) Circular Memorandum No. 208/2025](#) dated 28 November 2025 on “Application for Joining the Kindergarten Education Scheme 2026/27 School Year”.

DETAILS

Background

2. KGs approved to join the Scheme (“Scheme-KGs”) are provided with unit subsidy. In addition, school-specific grants are provided to cater for the special circumstances of individual KGs. For application eligibility, application procedures, usage of subsidy/grants, amount of subsidy/grants, disbursement arrangement and other details for the Rental Subsidy, Premises Maintenance Grant and Grant for a Cook, please refer to the following Appendices of this circular memorandum:

[Appendix 1](#): Rental Subsidy

[Appendix 2](#): Premises Maintenance Grant

[Appendix 3](#): Grant for a Cook

3. A circular memorandum will be issued annually to invite application for the grants.

Accounting Arrangement

4. Scheme-KGs should be prudent in the use of Government subsidies/grants and ensure that the subsidies/grants are used according to their respective ambits, and that the expenditure incurred is reasonable and necessary. For accounting and auditing purposes, Scheme-KGs are required to maintain separate ledger accounts to record all the subsidies/grants and expenditure chargeable to each subsidy/grant. KGs should report the income, expenditure and surplus/deficit of respective subsidies/grants, as well as the related assets and liabilities, in their audited accounts. Detailed reporting requirements will be set out in the circular memorandum calling for submission of annual audited accounts. As a usual practice, relevant documents, such as tenancy agreements and rental receipts (if applicable), records of purchases (including invoices and receipts), quotations/tenders, employment records, documentary proof of salaries paid and the KG's contribution to provident fund, should be kept for a period of not less than seven years and made available to EDB when requested.

5. Scheme-KGs are required to return the amount of subsidies/grants they received as specified by EDB in full to the Government if they are subsequently identified for using the subsidies/grants for purposes other than those specified and/or no longer meeting the eligibility criteria set out in this circular memorandum. Upon KGs' closure, revocation or withdrawal from the Scheme in the midst of the school year, the KG must return unspent balance to EDB. Scheme-KGs should inform EDB in writing in the first instance when there are any changes in their operation which make them no longer eligible for any of the subsidies/grants, and EDB reserves the right to withhold the payment of the subsidies/grants concerned, deduct the overpayment from other subsidies/grants payable to the KGs, and/or demand immediate repayment.

Financial, employment and procurement arrangements (applicable to Premises Maintenance Grant and Grant for a Cook)

6. In using the grants, Scheme-KGs are required to put in place proper procedures for employment, procurement and competitive bidding that are in line with the

prevailing ordinances, regulations and guidelines issued by EDB. Scheme-KGs may supplement these with additional school-based procedures having regard to their individual circumstances as necessary. They should also ensure that the procedures are conducted in a fair, open and well-documented manner.

7. Scheme-KGs are encouraged to optimise the use of the grants to cater for the needs of the school or students. They may also need to retain some surplus to meet contingencies and needs for adjustments in the strategies in manpower deployment. Please refer to the Appendices for the reserve ceiling of each grant. Should there be any excessive surplus, EDB will claw back the surplus or suspend disbursement of grants, as appropriate, based on the annual audited accounts.

8. In using the grants, Scheme-KGs should avoid deficit. Should there be any deficit, the amount should be borne by the portion of the basic unit subsidy other than teaching staff salary and related expenses (i.e. 40% of the basic half-day unit subsidy and additional subsidy for whole-day and long whole-day services) and/or school funds, as appropriate.

Application method and closing date

9. Applicant Scheme-KGs have to submit applications through the Kindergarten Education Scheme System (“the System”) via the Common Log-On System (<https://fkg.edb.gov.hk>); print out the whole set of duly completed schedules from the System; and submit their applications signed by the School Supervisors to EDB together with the supporting documents **on or before 23 June 2026 (Tuesday)**. Application documents that are not prepared and printed via the system will not be accepted.

Enquiries

10. For enquiries concerning the Rental Subsidy and school-specific issues, please contact the respective Senior School Development Officer/Senior Services Officer. For enquiries concerning details of Premises Maintenance Grant/Grant for a Cook, please contact the Kindergarten Administration Section at 2892 5018.

(Ms Kathy NG)
for Permanent Secretary for Education

Rental Subsidy

PURPOSE

Scheme-KGs are provided with rental subsidy through Rental Subsidy Scheme (“RSS”) in order to lessen KGs’ rental-related financial burden.

ELIGIBILITY

2. Only Scheme-KGs operating in rented premises under tenancy agreements (“TAs”) are eligible for rental subsidy. Scheme-KGs can only be eligible for either rental subsidy or Premises Maintenance Grant for the school premises concerned.

USAGE OF SUBSIDY

3. All Scheme-KGs should spend the rental subsidy solely on rental expenditure for students of the KG section/classes offering local curriculum¹. Any rental expenditure of non-school portion should not be included.

AMOUNT OF SUBSIDY

4. For accountability and effective use of public resources, the rental subsidy to KGs will not cover their full rental cost because of (i) low fill-up rate (details to be set out in paragraph 5(i) below); (ii) “dual caps” (details to be set out in paragraph 5(iii) below); and/or (iii) the rental cost exceeding the market rent as assessed by Rating and Valuation Department (“RVD”). The difference between the actual rental expenditure and the rental subsidy under (i) and (ii) can be charged to the subsidies under the Scheme and/or school funds. For (iii), the rental cost exceeding the market rent as assessed by RVD, which will be made known to KGs in due course, should not be charged to the subsidies/grants under the Scheme, nor will be recognised for school fee assessment. It should be borne by school funds (except school fees). In this regard, the KGs

¹ Only eligible students under the Scheme are included. Eligible students refer to students holding a valid “Registration Certificate for Kindergarten Admission” issued by EDB and enrolled in nursery (K1), lower KG (K2) and upper KG (K3) classes adopting local curriculum.

concerned are once again reminded to draw up concrete plans as early as possible to ensure that they can maintain a sound financial situation and operate smoothly.

5. The amount of rental subsidy may vary by the specific circumstances of individual Scheme-KGs. Details are set out as follows:

(i) Nominated Estate KGs

For Scheme-KGs in housing estates operating in premises allocated under the EDB-administered school allocation or nomination mechanisms (“Nominated Estate KGs”) which are paying rental at concessionary rate as assessed by the Hong Kong Housing Authority (around 50% of market rent) and stipulated in the TAs, they will be eligible for full rental subsidy subject to the fill-up rate² calculated on the basis of total enrolment against the permitted accommodation in one session. The provision will be as follows:

Fill-up Rate	Rental Subsidy Percentage
50% or above	Full
25% to <50%	50%
below 25%	25%

Note: New Nominated Estate KGs will be eligible for full rental subsidy in the first three-year TAs regardless of their fill-up rate.

(ii) Former aided child care centres under the Social Welfare Department (“SWD”)

For former aided child care centres under SWD before Harmonisation in 2005 currently in receipt of full rental reimbursement and mainly situated in premises of public housing estates paying less than 50% of market rent, they will continue to be eligible for full rental subsidy under the existing mechanism.

(iii) Other KGs

For other KGs, the rental subsidy will be subject to “dual caps” at 50% of the market rent as assessed by RVD, or 15% of the “basic half-day unit subsidy” for all eligible students of the Scheme-KG, whichever is lower. Should the amount of the rental stipulated in the TA be lower than RVD’s assessment, the cap at 50% of the market rent will be based on the rental stipulated in the TA.

² The session with the higher enrolment shall be taken for calculation of fill-up rate as follows:
[The number of students in the KG in the morning session or in the afternoon session whichever is higher ÷ total permitted accommodation as stated on the Accommodation Certificate] × 100%

OTHER DETAILS

6. For any Scheme-KGs that are also approved to operate child care services for children aged 0 to 3 years (except former aided child care centres under SWD as mentioned in paragraph 5(ii) above) and/or classes offering non-local curriculum, the calculation of rental subsidy will be based on the proportion of KG/child care centres (“CCC”) sections, local/non-local streams, and eligible/ineligible students under the Scheme.

7. If an approved Scheme-KG has been rejected by EDB to stay in the Scheme or approved by EDB to withdraw from the Scheme as respectively set out in paragraphs 9.4 and 9.5 of the “Terms and Conditions for Joining the Kindergarten Education Scheme” at [Appendix 1](#) of [EDB Circular No. 7/2016](#), only the eligible students staying in the Scheme will be counted in calculating the rental subsidy. In this connection, apportioning the rental expenditure between eligible students staying in the Scheme and ineligible students under the Scheme will be required in accounting and auditing.

DISBURSEMENT ARRANGEMENT

8. Rental subsidy will be disbursed on a monthly basis from August or September (to tie in with the commencement month of the school year of individual Scheme-KGs). The provisional amount of rental subsidy will be released on the basis of the projected enrolment as of September (provided by KGs concerned through the RSS System as mentioned in [Appendix 4](#)). Under normal circumstances, after verifying the actual enrolment of eligible students as of September, EDB will adjust the amount of rental subsidy as necessary in January and/or subsequent months of the school year concerned. Any unspent balance of the rental subsidy based on annual audited accounts will be clawed back by EDB.

APPLICATION PROCEDURES

9. Scheme-KGs meeting the eligibility criteria set out in paragraph 2 above are invited to apply for joining RSS in the 2026/27 school year. KGs having submitted applications to join the Scheme with approval pending may also apply. Approval for the rental subsidy will be subject to approval for them to join the Scheme. Eligible KGs currently in receipt of rental subsidy under RSS have to submit fresh applications for the 2026/27 school year. However, former aided child care centres under SWD currently in receipt of rent reimbursement should continue to follow the existing

procedures for rent reimbursement, hence need not apply for rental subsidy under RSS as described in this circular.

10. The amount of rental subsidy disbursed to each eligible Scheme-KG is based on the school registration under the Education Ordinance (Cap. 279) by each registered school location enrolled with kindergarten students. For Scheme-KGs with more than one registered school locations with separate TAs, separate applications should be submitted. For those having all or some school locations under the same TA, one application should be submitted for school locations under the same TA.

11. Applicant Scheme-KGs have to submit applications through the RSS System (Details are set out in [Appendix 4](#)); print out the whole set of duly completed schedules from the RSS System; and submit their applications signed by the School Supervisors to their respective Senior School Development Officers or Senior Services Officers together with the following documents **on or before 23 June 2026 (Tuesday)**:

- (i) tenancy agreement; and
- (ii) documentary evidence provided by the landlord/grantee, indicating that the property/site can be let/sublet for rental purposes.

TIE-IN WITH FEE ASSESSMENT

12. Through the E-Application, the estimated amount of rental subsidy per month for individual eligible Scheme-KGs will be computed by the RSS System³. Eligible Scheme-KGs should use the same set of estimated enrolment information for fee revision application of the school year; and accept any adjustment made by EDB to the approved school fees corresponding to the amount of rental subsidy.

NEW TENANCY AGREEMENT

13. Scheme-KGs should apply via E-Application for a change in the amount of the rental subsidy pursuant to a new TA through the Common Log-on System (<https://fkg.edb.gov.hk>) irrespective of whether there is any change in the rental amount. Detailed procedures are illustrated in the Procedural Guide on RSS E-Application.

³ Subject to adjustment according to the market rent as assessed by RVD as necessary.

Premises Maintenance Grant

PURPOSE

Scheme-KGs operating in self-owned school premises or premises owned by their school sponsoring bodies (“SSBs”)/operators with the KGs paying no rent or nominal rent, a Premises Maintenance Grant is provided to lessen the Scheme-KGs’ financial burden in paying the owner of the premises for repairs and maintenance that fall under the responsibility of the premises owners.

AMOUNT OF GRANT

2. The amount of full-year grant for the 2026/27 school year is \$1,020 per eligible student, based on the number of eligible students as of September 2026.

ELIGIBILITY

3. To be eligible for the Premises Maintenance Grant, a Scheme-KG should meet the following eligibility criteria:

- (i) paying no rent, or nominal rent not exceeding \$1,000 per year for operating the KG in the premises; and
- (ii) operating in self-owned premises (which generally refers to the KG premises owned by the KG itself, its SSB¹ or its operator²), or whose premises situate on Government land and the KG needs to take up the expenses of repairs and maintenance of its premises.

For individual KGs which can acquire other Government subsidies/grants/resources or other public resources (such as the Lotteries Fund) for purposes of premises repairs and maintenance, they will not be eligible for the Premises Maintenance Grant under the principle of avoiding double subsidies. Scheme-KGs can only be eligible for either

¹ This refers to a society, organisation or body (whether incorporated or not) registered with EDB as school sponsoring body of the KG concerned.

² “Operator”, for the purpose of this grant, refers to an approved organisation exempt from taxes under Section 88 of the Inland Revenue Ordinance and the KG is recognised by the Inland Revenue Department as its approved subsidiary.

rental subsidy or Premises Maintenance Grant for the school premises concerned.

USAGE OF GRANT

4. The Premises Maintenance Grant covers repair and maintenance works of the registered school premises of the eligible Scheme-KG, and such works fall under the responsibility of the owner of the premises (regardless of whether the works are conducted within or outside the school premises). The payment should cover the school portion of the Scheme-KG only. For KGs operating in part of the premises concerned, only the relevant portion of the repair and maintenance expenses that should be shared by the KG is chargeable to the Premises Maintenance Grant. The KG should ensure that the proportion of the share is reasonable.

5. While the types, scale and nature of repairs and maintenance may vary widely among different KG premises, below are some examples of works covered by the grant for reference:

- (i) Inspection, repairs and maintenance of:
 - windows (e.g. damaged window frame or loose window sash);
 - building (e.g. external wall refurbishment, repairs of failure/serious corrosion of balustrades or railings and damaged major structural elements);
 - fire services, gas, electrical, ventilation and air-conditioning equipment;
 - water supply system, sewage and drainage system;
 - slope, preventive works of landslides, flooding and road repairs that fall under the responsibility of the KGs/school premises owners;
- (ii) Pruning/felling of trees managed by the KGs/school premises owners; and
- (iii) Depreciation of the school premises owned by the Scheme-KG (but this is not applicable to school premises owned by any other owners, for instance the SSB, operator, etc.).

6. Internal decoration and renovation works, partition of rooms, change of room use, extension of school premises, demolition and rebuilding of school premises, purchase of furniture and equipment, etc., are normally not covered by the Premises Maintenance Grant.

7. KGs approved to receive the Premises Maintenance Grant for the first time may charge the expenses for repair and maintenance works that commence in or after the first month of the 2026/27 school year (that is, August or September 2026). To ensure proper and effective use of the grant, Scheme-KGs should plan in advance their

repairs and maintenance works. For large-scale maintenance works, the expenditure of which cannot be met in full by the Premises Maintenance Grant, Scheme-KGs should cover the expenditure by other means, for example, charging it against the basic unit subsidy (the 40% of which can be used for other operating expenses). The expenditure should be spread over years as major repairs and maintenance for the purpose of fee revision application so as to reduce its effects on the calculation of revised fees. However, in terms of accounting records, the expenditure of repair and maintenance works is not classified as fixed assets, apportionment of expenditure over years is hence not applicable and the expenditure amount should be recorded in full. If the 40% portion of the basic unit subsidy and/or its surplus cannot fully subsidise the expenditure amount, the difference shall be borne by school funds.

8. For repair and maintenance works not arranged by the KG itself (for instance, arranged by its SSB/operator), the KG should obtain documents such as invoices/demand notes/letters from the premises owner and liaise with the owner for relevant documents in case requested by EDB. SSBs/operators which carry out procurement activities on behalf of the KGs are required to follow the [“Kindergarten Education Scheme Guidelines on Procurement Procedures in Kindergartens”](#) issued by EDB.

DISBURSEMENT ARRANGEMENT

9. The Premises Maintenance Grant will be disbursed in two instalments in August or September 2026 (to tie in with the commencement month of the school year of individual Scheme-KGs), and in April 2027. The provisional amount of the grant from August or September 2026 to March 2027 shall be released on the basis of the estimated number of eligible students to be reported in June 2026. Adjustments will be made in January 2027 and subsequent months if necessary upon verification of actual enrolment of eligible students as of September 2026.

10. In general, if a Scheme-KG becomes eligible after the commencement month of the school year, the grant will be calculated starting from the eligible month on a pro rata basis (full subsidy being equivalent to 12 months of the grant).

RESERVE CEILING AND CLAWBACK

11. Scheme-KGs are allowed to accumulate a surplus up to 500% of the current year provision of the grant. Should there be any excessive surplus, EDB will claw back the surplus of the grant based on the annual audited accounts. The disbursement of the grant will also be suspended and any grant disbursed subsequent to the relevant year

will be clawed back. The disbursement of grant will only resume when the surplus falls below 100% of the current year provision.

APPLICATION PROCEDURES

12. Scheme-KGs should submit applications in the Premises Maintenance Grant System (Details are set out in [Appendix 4](#)); print out the whole set of duly completed schedules from the Premises Maintenance Grant System; and submit their applications signed by the School Supervisors to the Kindergarten Administration Section **on or before 23 June 2026 (Tuesday)**. For Scheme-KGs which have not been approved to receive the Premises Maintenance Grant in the 2025/26 school year, please submit additional documentary proofs of the premises owners.

Grant for a Cook

PURPOSE

Whole-day (“WD”) or long whole-day (“LWD”) Scheme-KGs should provide meals for children at the appropriate time on school days to ensure that children develop healthy living habits. If KGs choose to prepare meals within their premises, they are required to have their own kitchens that comply with the Government requirements and cook(s) should be employed to prepare the meals. To enable these Scheme-KGs to have additional resources for employing cook(s) for preparing meals for students in WD or LWD classes and to alleviate parents’ burden on meal charges, a Grant for a Cook is provided for these Scheme-KGs.

AMOUNT OF GRANT

2. The amount of the full-year grant for the 2026/27 school year is \$216,780 for each eligible Scheme-KG.

ELIGIBILITY

3. To be eligible for the Grant for a Cook, a Scheme-KG should meet the following criteria:
- (i) approved to operate WD or LWD classes at nursery (K1), lower KG (K2) or upper KG (K3) classes adopting local curriculum (“eligible WD or LWD classes”) in the KG;
 - (ii) having enrolled eligible students (i.e. students eligible to benefit under the Scheme) to the eligible WD or LWD classes mentioned at (i) above; and
 - (iii) having a kitchen¹ complying with the Government requirements in the school premises and recognised by EDB, and that the kitchen is used for preparing meals for eligible students enrolled to the WD or LWD classes.

¹ In general, a Scheme-KG having a pantry only is not eligible for this grant.

USAGE OF GRANT

4. The Grant for a Cook should solely be used to cover the salary and salary-related expenditure² of a full-time or part-time cook(s) for preparing meals for eligible students enrolled to WD and LWD classes of the Scheme-KG. Scheme-KGs may have their own school-based arrangements in recruiting additional cook(s) and/or redeploying existing staff to serve as a full-time or part-time cook(s). The Grant for a Cook must not be used for any other purposes, for instance procuring meals from outside caterers, purchasing cooking utensils, repairs of the kitchen, etc. In considering staff deployment or appointment and remuneration of cook(s), Scheme-KGs may consider relevant experience of the applicants or staff members. Scheme-KGs may also make reference to the salary range for a full-time cook recommended by EDB³.

5. Scheme-KGs should avoid deficit in using the grant. Should there be any deficit for the Grant for a Cook Account, the amount should be borne by the school's income from meal charges. If such income is insufficient to cover the deficit, the deficit balance should be borne by school funds.

MEAL CHARGES

6. A KG receiving the Grant for a Cook may still apply to EDB for collecting meal charges from students to cover other meal-related expenditure, for instance, purchase of food and utensils for cooking, repair and maintenance of the kitchen and making up the difference (if any) between the grant and actual salary of the cook(s). EDB will exclude the salary expenditure of the cook already covered by the grant in calculating meal charges. Scheme-KGs are required to report the relevant information of all cook(s) to be employed and the expenditure that will be covered by the Grant for a Cook in their application for collection of meal charges.

DISBURSEMENT ARRANGEMENT

7. The Grant for a Cook will be provided on a per school basis, that is, counted by school registration. In other words, a Scheme-KG, regardless of the number of its

² Salary-related expenditure may include mandatory provident fund/provident fund (MPF/PF) contributions by KGs, long service payment, severance payment, double pay, bonus, cash allowances and contract gratuity, etc. paid by KGs to the cook(s) as part of the remuneration package.

³ The recommended range of the monthly salary for a full-time cook in the 2026/27 school year is \$15,870 to \$18,540.

registered locations and kitchens under the same school registration, will be counted as one eligible KG for disbursement of the grant.

8. The Grant for a Cook will be disbursed in two instalments, in August or September 2026 (to tie in with the commencement month of the school year of individual Scheme-KGs), and in April 2027. The provisional amount of the grant from August or September 2026 to March 2027 shall be released depending on the KG's estimate on whether there would be eligible students in WD or LWD classes at the beginning of the 2026/27 school year as reported by the KGs in June 2026. Should the Scheme-KG become ineligible for the grant upon verification of actual enrolment of eligible students in WD or LWD classes, the grant disbursed will be clawed back as soon as practicable.

9. In general, if a Scheme-KG becomes eligible after the commencement month of the school year, the grant will be calculated starting from the eligible month on a pro rata basis (full subsidy being equivalent to 12 months of the grant). Similarly, should a Scheme-KG approved to receive the grant subsequently become ineligible for the grant after the commencement of the school year (for instance, all eligible students in the WD/LWD classes have left the KG), the grant for this school year will be adjusted on a pro rata basis. To allow time and flexibility to make necessary staff deployment/arrangement, this will only apply if the Scheme-KG becomes ineligible for a continuous period of one calendar month or more.

RESERVE CEILING AND CLAWBACK

10. Scheme-KGs are allowed to accumulate a surplus up to the current year provision of the grant. Should there be any excessive surplus, EDB will claw back the surplus of the grant based on the annual audited accounts.

APPLICATION PROCEDURES

11. Scheme-KGs should submit applications in the Grant for a Cook System (Details are set out in [Appendix 4](#)); print out the whole set of duly completed schedules from the Grant for a Cook System; and submit their applications signed by the School Supervisors to the Kindergarten Administration Section **on or before 23 June 2026 (Tuesday)**. Supporting documents to substantiate student enrolment in WD or LWD classes and proof of having a kitchen complying with the Government requirements need not be provided at the time of application but should be presented to EDB when requested.

**Procedures for Submitting Applications for “Rental Subsidy”,
“Premises Maintenance Grant” or
“Grant for a Cook” through Common Log-on System**

1. Enter the following URL into the browser address bar: <https://fkg.edb.gov.hk>

2. Log into the Common Log-on System.

中華人民共和國香港特別行政區政府
教育局
Education Bureau
The Government of the Hong Kong Special Administrative Region
of the People's Republic of China

Common Log-On System 統一登入系統 (CLO)

Username/用戶名稱

Password/密碼

[Logon / 登入](#) [FAQs/常見問題](#)

[Forgot Username/Password
忘記用戶名稱/密碼](#)

 [智方便登入
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[Self Register/自助註冊](#)

Click [here](#) to register a new e-Services Portal School Account/
[按此](#)註冊新的電子化服務入門網站學校戶口

Figure 1

3. After successfully logging in to the Kindergarten Education Scheme System, click “Rental Subsidy Scheme”, “Grant for a Cook” or “Premises Maintenance Grant” on the menu bar according to the school-based needs of individual KGs.

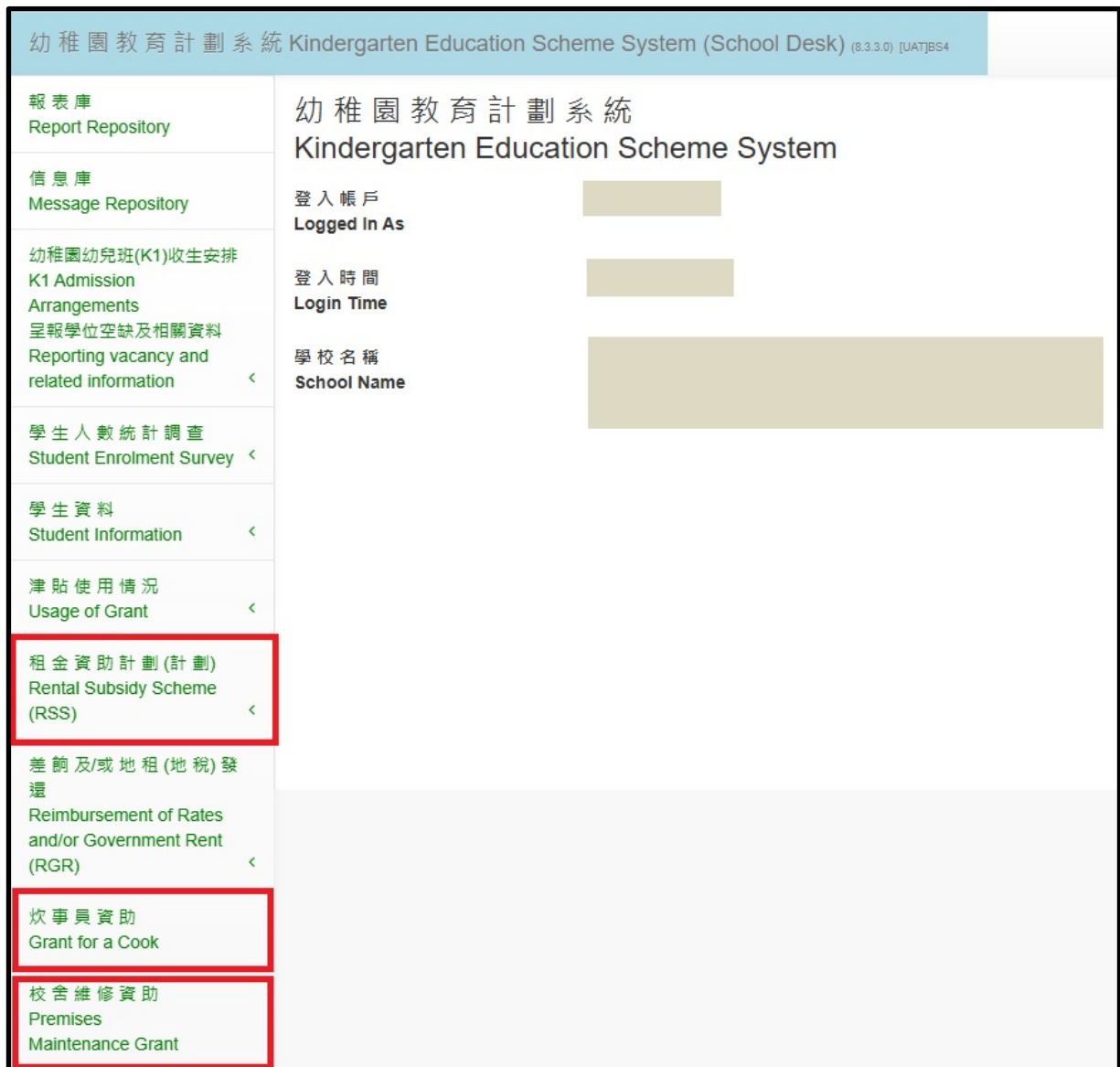


Figure 2

4. If necessary, KGs can select “Procedural Guide on RSS E-Application” from the pull-down menu of Rental Subsidy Scheme to open and download the Guide in PDF format to understand the system’s operational procedures.

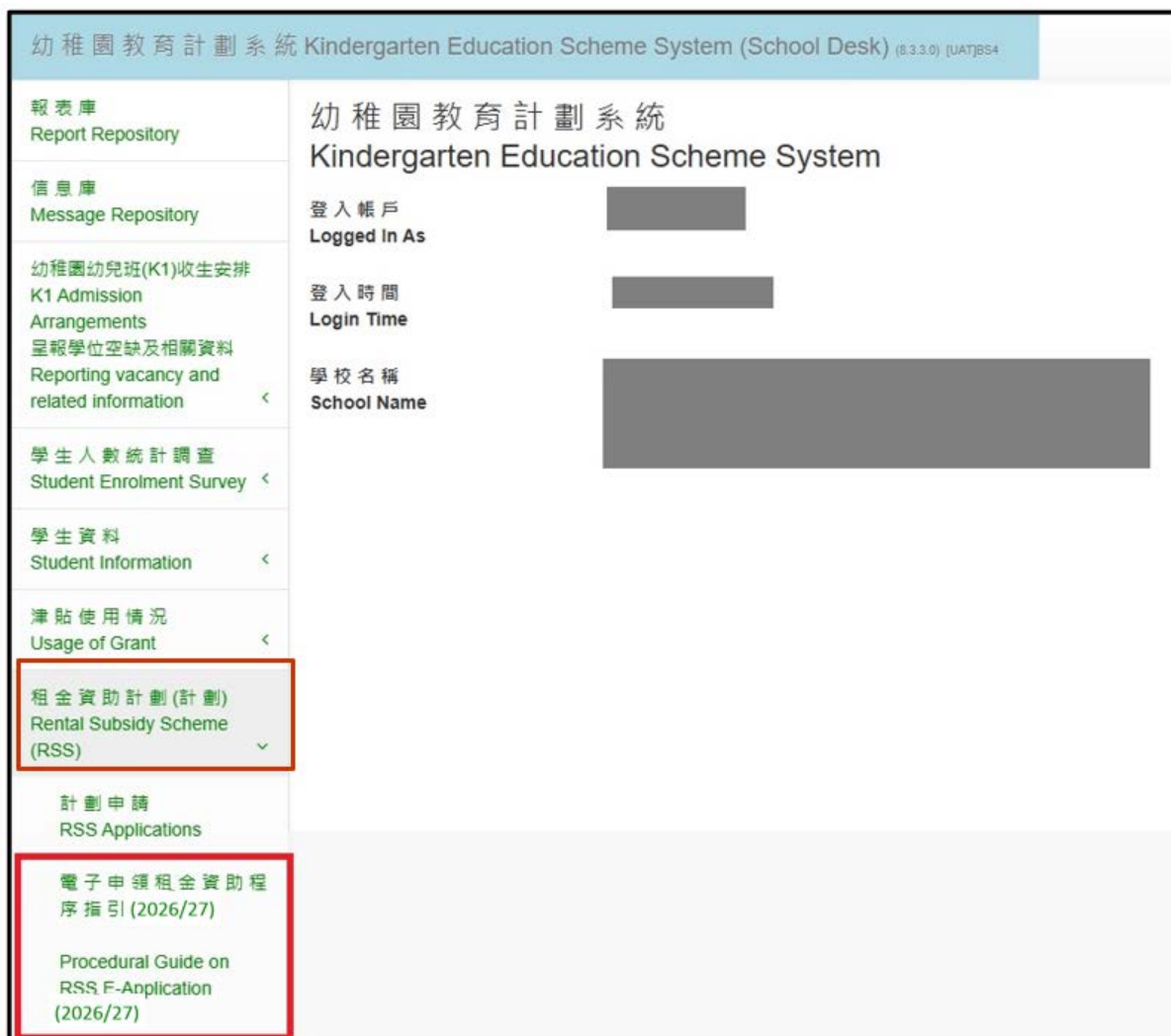


Figure 3

5. Applicant KGs click “New/Renew” or “Edit” to fill in relevant form(s) for the respective subsidy/grants as appropriate.

Figure 4

申請參考號碼 Application Reference No.	開始日期 Effective Start Date	申請狀態 Application Status	新增日期 Creation Date	最後更新日期 Update Date
130060-EAPP-PMG-2024-01	2024/09	草稿 Draft	2024-02-28 10:27:36	2024-02-28 10:28:07

Figure 5

6. Complete and print the relevant form(s) with the signature of the School Supervisor and school chop, and return it/them together with the copy of the relevant supporting documents to the respective officers/sections of our Bureau as follow:

Rental Subsidy	Respective Senior School Development Officer/ Senior Services Officer
Premises Maintenance Grant	Kindergarten Administration Section
Grant for a Cook	